MINUTES OF THE MEETING OF SHOSCOMBE PARISH ANNUAL ASSEMBLY OF ELECTORS HELD ON THURSDAY 11th MARCH 2021

Present: Alan Keating, Tricia Wastvedt, Angelina Lewis, Carolyn Keating (Chair), Fiona Crockett, Ian Cannock (Vice-Chair), Danielle Parker, Glen Harrington, Joy Schneiderman and Jean Fossaceco (Clerk)

Also present: Claire Horn and Matt McCabe

Apologies: None

1. **Declaration of Interests for both meetings:** None declared
2. **Minutes of the meeting 23rd May 2019:** These were found to be in order.
3. **Chair's Report:** As distributed. The Chair would like to formally offer a big thank you to everyone for all they have done throughout the last year**.**

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 11th MARCH

Present: As above

1. **Apologies**: None
2. **Declaration of Interests for this meeting:** None declared
3. **10 Minutes Public Participation:** Following a formal written application for support from the Parish Council Community Fund for school projects such as equipment and materials for the newly acquired Mud Kitchen and a chicken run, Claire Horn made a short presentation to outline the school's plans for improvement to this OPAL play project. Questions were invited and, following Claire's departure from the meeting, discussions took place.
4. **Minutes of the last meeting: These were found to be in order.**

5. Clerk's Report	**ACTION**	**TIMELINE**
As distributed.		
6. Financial Matters:		
The following payments were passed for payment: Proposed - Ian Cannock, seconded – Carolyn Keating. All in favour. Dunkley's Payroll - £72.00 (already paid via BACS) Olympus Digital Voice Recorder plus batteries - £58.87 to be paid via BACS David Cradock Grass Cutting and Grounds Maintenance - £1,920.00 R&A Fibreglass and Holdings - £15,033.60 ALCA Subscription 2021/22 (to be paid April 2021) - £99.59 **Payments in: V/Hall- £15,033.60** **Grass Cutting Contract for 2021/22 –** Mr David Cradock has agreed to keep the price for the contract for the 5th consecutive year at the same level - £1920.00. The Council were all in agreement to accept this. **Item 10 (B) Resolution to adopt the draft Community Fund Policy – draft already distributed.** It was proposed the Council adopt this – Alan Keating and seconded – Glen Harrington. The Council voted unanimously to approve this.	JF JF	Following meeting By next meeting

Application from Claire Horn, Shoscombe School, for £250.00 grant from the Community Fund – following Claire Horn's presentation and discussions within the Council, it was agreed a donation of **£200** would be offered to the school from the Community Fund towards OPAL equipment. The clerk will clarify to whom the cheque should be paid and how receipts etc can be acquired to track expenditure. Proposed – Tricia Wastvedt and seconded – Carolyn Keating. All in favour.	CK/JF	ASAP
Application from Carole Stephenson, Foxcote Church for a grant from the Community Fund – following a formal letter of application from Foxcote Church, discussions took place and it was noted how difficult it had been this year to hold fund raising events. A decision was made to donate **£200** towards costs towards, for example, guest speakers. Proposed – Glen Harrington and seconded – Alan Keating. All in favour. It was acknowledged that both these donations benefit members of the Community and spread the advantages across a wide age range.	CK	ASAP
ALCA Councillor Training - £200. The Council agreed to this when it can be arranged. Proposed – Carolyn Keating and seconded – Tricia Wastvedt.	CK	When available
Printing costs for Climate Change Questionnaire – it was agreed the Council would cover printing costs of £50. Proposed – Angelina Lewis and seconded – Alan Keating. All in favour.	TW/AL	Ongoing
7. Planning		
The following were noted: **Paglinch Farm - 06/03707/FUL – Response submitted** **An Der Ecke Ref: 21/00122/CLEU – Response submitted-withdrawn** **St Julian's Farm - 21/00309/ADCOU – Response submitted** **Applecroft Front Porch - 21/00357/FUL – Response submitted**		
Paglinch Farm Barn 1 21/00994/FUL. The Council agreed to support this application. Proposed – Ian Cannock and seconded – Glen Harrington. All in favour. The Clerk will submit the response to B&NES.	JF	By comments deadline
Springfield Farm 21000840/CLEU – Certificate of lawfulness. Discussions took place. The Council agreed to submit an objection to B&NES to the granting of a Certificate of Lawfulness of Existing Use for the Springfield Farm planning application ref: 21/000840. Proposed – Glen Harrington and seconded – Carolyn Keating. All in favour.	JF	By comments deadline
8. Climate Change and Sustainability Working Group		
Report distributed. Comments from members of the Community are being invited both in hard copy and electronically. One initiative being considered is a community garden and a community tree nursery. The group will keep the Council up to date with progress on the questionnaire.	TW/AL	Ongoing
9. Community Matters		
A) **Sites within the Housing Development Boundary of Shoscombe** – Report distributed. Following research, it was noted and should be considered that there would be a significant amount of work involved should any interest be expressed to proceed with an application. It was suggested this be an agenda item on an **annual basis. ****** B) **Community Fund Policy** – this was adopted. See Item 6 Financial Matters.	CK/AL/JF	Ongoing

10. Village Hall/Recreation Ground and Play Area Considerations		
A) Play area/Weekly Checks/Inspection Report – weekly checks continue and receipt of the B&NES Inspection Report has been noted. The clerk met with the inspector to clarify some points regarding the cutting back of trees. It was noted previously reported trees had been dealt with but two further ones need to be cut down to a more manageable level. An area near the fence with adjoining land has been cut back leaving shrubbery, trees stumps and branches on the ground and exposing a gap in the fence. Quotes for replacing this and cutting the trees will be sought.	JF	In the next week
B) Gate Locking Village Hall car-park following anti-social behaviour/update on rota – Reports distributed**.** The Rota was working well with volunteers willing to continue until at least the end of April when the rota system will be reviewed. It was felt that the rota was not a long term solution however. The Village Hall Management Committee are continuing to look at CCTV. The Council will be kept updated.	DP	Ongoing
C) Expansion of the play-area -suggestions to improve the play area equipment have been considered and researched. It is acknowledged that the equipment and installation is expensive. Some interesting ideas are being considered and it is still hoped to involve the school.	FC/DP	Ongoing
11. Parish Plan Update		
Report distributed. Due to the Covid restrictions group activities could not take place but as soon as restrictions are eased activities such as Litter Picking, Cinder Path Clearance etc. will be organised again.	CK	Ongoing
12. Feedback from the ALCA Meeting including Councillor Training		
It was agreed At Your Place Councillor training (delivered remotely) will be looked into for new Councillors with dates and availability being sought.	CK	When available
13. Councillors Reports		
A) Village Hall - **DP** B) HELAA/JSP/Local Plan – **IC** C) Public Rights of Way – **AK** D) School – **FC** E) Highways – **GH** F) Church/Burial Board – **JS** **All reports have been distributed.** **Following reports of an issue regarding some fallen trees and a culvert, the Chair will contact the landowner.**	CK	ASAP
14. Parish Council Meetings during Covid – Update		
No further guidance/legislation has been issued yet. Our next meeting on the 6th May which will include the Annual Parish Meeting will take place on Thursday 6th May remotely. Following that we await further information.	JF	Will keep the Council updated
15. Dates of next meetings		
24th March – Parish Liaison meeting **6th May – Parish Council including Annual PC Meeting **(NOTE DATE CHANGE)** **25th May – ALCA** **8th July – Parish Council meeting** **14th July – Parish Liaison meeting** **1st September – ALCA** **2nd September – Parish Council meeting **(NOTE DATE CHANGE)** **13th October – Parish Liaison meeting** **2nd December - ALCA**		