

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 13th SEPTEMBER 2018

Present: Andy Bayley, Grant Thomas, Ian Cannock (Acting Chair), Mary Upton, Rosie Cradock and Jean Fossaceco (Clerk)

Also Present: Rosemary Naish from ALCA

1. **Apologies:** Jackie Withers and Lee Crowther-Russell
2. **Declaration of Interests for this meeting:** None
3. **10 Minutes allocated for Public Participation:** None requested.
4. **Minutes of the last Meeting:** Amendment to Item 16 – *The PC agreed the clerk’s current salary is not sustainable given the size of our precept. Therefore, decisions were made to move towards a return to the clerk’s contracted hours (5.11 hours) and the PC agreed to return to bi-monthly meetings.* All other items were found to be correct.

5. Clerk’s report	ACTION	TIMELINE
As distributed and covered by agenda items. One addition – clerk contacted Deborah White at ALCA regarding training whose advice was to complete Being a Good Councillor course on 27 th October followed by training sessions in the new year in preparation to embarking on ILCA training. The council agreed to this. Feedback from initial training session to be fed back to the council with a view that the council will be involved in different aspects of the ongoing training as it progresses.	JF	October 2018 to Spring 2019
6. Parish Plan		
Report distributed. Some responses are awaited but will be received in next week or so. Many thanks to all who responded.	MU	Ongoing
7. Fracking		
Nothing to report.		
8. Red Heritage Kiosk		
Despite assurances, no defibrillator was available on Village Day. Jordan Crowther-Russell and Rosie Cradock manned stall with some literature and collection pots. Following concerns raised via email and on the day, further research needs to be undertaken and an assessment of ongoing community support taken with thoughts regarding questions needing to be addressed. Mrs Craddock to contact Rotary asking representative to meet council and any public wishing to attend in October. ***Following this, report to be submitted for November meeting. Agenda Item. Clerk will mention in newsletter piece when date is confirmed. Noted that Council are veering towards managed equipment.	RC JF	ASAP By submission to newsletter
9. Broadband		
Truspeed attended Village Hall meeting to outline plans for November connection. Grant Thomas met with project manager who confirmed hub size as 1.4 m x 70 cms x 70 cms, location would be away from Village Hall near side/rear so cannot be used to access roof. Village Hall will receive one off payment of		

<p>£963.30 for housing box and hub. Possibility of one road closure at installation but plenty of notice will be given. Clerk has received contract regarding router and fibre optic hub and access. Agreement to be reviewed by council and local lawyer as soon as possible (Mrs Craddock will take around), Chair to sign and clerk to forward to Truespeed once agreed. Proposed – Ian Cannock and seconded – Grant Thomas. All in agreement. Gigaclear – latest information suggests a February 2019 start date.</p>	<p>RC IC and JF</p>	<p>ASAP ASAP</p>
10. Village Hall and Recreation Field		
<p>Football posts and nets installed and well used at Village Day. Many thanks to Andy Bayley. Play-area sign in hand. Clerk has passed design and wording to Janet Hall and council agreed to proceed. Fencing – work has commenced. Final price will be slightly higher than first quoted due to some additional unforeseen costs with necessary posts. Litter bin – installed.</p>		
11. Play Area Fence Replacement		
<p>Already discussed above.</p>		
12. To consider quotes for new Village Hall Roof		
<p>Quotes are in region of £10,000 depending on scope of replacement. Alan Day dealing with grant application with Chris Paul looking at possible Heritage funding availability. Stage One – Heritage Surveyor assessment (Radstock Museum could help with this?) Followed by report. Stage Two – Proposal prepared and considered and sent out to tender.</p> <p>Village Day very well attended with good mix of people - £1,170.26 raised. Many thanks to Grant Thomas and the Village Hall Management Committee.</p>	<p>GT AD CP</p>	<p>As soon as can be arranged</p>
13. General Data Protection Regulation and Standing Orders		
<p>Distributed GDPR paperwork is in order with privacy notices etc accepted by the council. Standing Orders found to be fit for purpose and accepted by the council. All in favour.</p>		
14. Councillor attendance in last 12 months		
<p>Clerk distributed table to Vice Chair (will distribute to all councillors). Clerk will ask Aurora Loi Wright at BNES the process to be followed regarding the non-attendance at meetings by councillor, Mr Andrew Wilding for 6 consecutive months. It was noted there is a vacancy on staff committee responsible for clerk appraisal which is due soon. With Lee Crowther-Russell partially unavailable at present time, Andrew Bayley and Rosie Craddock both volunteered their services together with Ian Cannock. A date was set for 4th October.</p> <p>Clerk will also query possible election expenses with Aurora Loi Wright raised in email via Neil Butters. Could impact on next year's precept.</p>	<p>JF AB/RC/IC/JF JF</p>	<p>By next meeting By 4/10/18</p>

15. Footpaths		
Clerk received letter from parent of parishioner requesting action on a safer route from village to play area. Clerk replied stating matter in discussion. Other concerns received included footpaths, not marked on Definitive Map, either closed or under possible threat. Details of action which could be taken by adding routes to Definitive Map have been forwarded to member of community. It was acknowledged any action should be taken sooner rather than later and proof of use by the community will be required.		
16. HELAA/JSP/Local Plan		
Mr Cannock attended last meeting. Technical assessment under consideration on HELAA taking place. School capacity debated. Still to keep eye on PEA 10. Clerk has asked adjoining parishes to inform council of any proposed housing developments. B&NES looking at possible 70 houses within Somer Valley area.		
17. Update on Plans for Clerk's Training		
See Clerk's report.		
18. Planning		
Jackie Withers and Mary Upton visited residents of Lonsdale and neighbours. Comments were submitted to B&NES. Mary Upton will forward to councillors.	MU	By next meeting
19. Financial Matters		
<ul style="list-style-type: none"> • Money received - £675.00 from VAT refund, £500 from Rotary towards defibrillator • Cheques issued to Beechen Cliff - £300 for goal posts, £139.92 to Andrew Bayley for goal nets and £11.50 to Andrew Bayley for cable ties. 		
DATES OF THE NEXT MEETINGS		
19th September – ALCA 6th October – ALCA AGM 24th October 2018 – Parish Liaisons 15th November – Parish Council 10th January 2019 – Parish Council 16th January 2019 – ALCA 20th February 2019 – Parish Liaisons 7th March 2019 – Parish Council		
Meeting closed at 9.19 p.m.		