

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 14th SEPTEMBER 2017

Present: Lee Crowther-Russell, Jackie Withers (Chair), Ian Cannock, Mary Upton, Rosie Cradock, Jean Fossaceco (Clerk) and Andrew Wilding

Also Present: Chris Upton

1. **Apologies:** Grant Thomas
2. **Declaration of Interests for this meeting:** None
3. **10 Minute Public Participation** – None requested
4. **Minutes of the last meeting:** These were found to be correct. The timeline will reflect action points.

5. Clerk's Report	ACTION	TIMELINE
Already distributed. Items will be discussed as agenda items.		
6. Casual Vacancy		
The council are considering reducing the number of councillor numbers from 11 to 9. This will be discussed at the next meeting in October following the Village Day. ** Agenda Item	JF/JW	Next meeting
7. Village Day – 16th September		
Insurance for rides and the bouncy castle was discussed but all is in order and risk assessments are being undertaken by members of the village hall/village day committee. As many councillors, as can will attend.		
8. Parish Plan		
Report distributed. There has been a delay with publication due to printing and formatting issues. This will be actioned with quotes sought from other companies. There is some difference in figures held by the PC and those of the Plan Committee with regard to money in hand and expenditure. The clerk will send a breakdown to Mr Upton. The council are, however, financially committed to the Plan. Agenda Item***	Plan Committee JF	JF (breakdown) Plan Committee (By November)
9. School and Young People/Play-area update/Walking Bus/Cricket Nets		
The newly begun 5 days a week 'drop off' system at the school gate is working well and the walking bus is still in operation Wednesday to Friday. Play area repairs are in hand with some having been undertaken. A further inspection has taken place with the next one scheduled at the end of November. The purchase of cricket nets will take place after Christmas and Mrs Cradock and Mr Crowther-Russell are working on a plan of action.	RC/LCR	Ongoing

10. Additional Litter Bins		
Included in clerk's report. The council are considering the purchase of two additional litter bins, as highlighted by almost 90 people in the Plan questionnaire, but they are costly; in the region of £1000 for both which is in line with items which must be B&NES compliant purchases including approved installation. Should people have objections/comments, they could make these known in writing or by attending the next meeting. **Agenda Item	The Council	Ongoing
11. 20 mph Enforceable Speed Limits		
Report distributed. Progress is being made as we are moving up the B&NES priority list.	JW/Council	Ongoing
12. Highways		
Report already distributed. Repairs to White Hill drain are complete.		
13. Village Hall/Pizza Van/Trustees/Locking of the gate		
Report distributed. The Pizza Van will visit the car-park from next Wednesday commencing 20 th September between 5.00 p.m. and 8.30 p.m. Mr Alan Day had already changed the trustees details on the website. There is a rota for the locking of the gate; the timings of which will be reviewed when the nights draw in.	JW	October/November
14. Broadband Update		
Report distributed. The Chair asked the clerk to contact other PCs who could work together to be part of the next group of villagers to be considered for an upgrade. Residents are encouraged to register with Gigaclear. Workshops will be attended. ***Agenda Item	JW	By October meeting
15. Fracking		
Nothing to report.		
16. Adoption of Red Heritage Telephone Box		
Included in the clerk's report. Consideration must be given to the maintenance costs involved both initially and ongoing. Mr Withers has offered to re-paint but its use will continue to be considered – an information/book lending point or a de-fibrillator (with accompanying ongoing costs and commitment of members of the community). The council voted unanimously to formally adopt the box. The clerk will send in the contract to BT.	JF	ASAP
17. Re-Painting/relacement of the Post Boxes		
Following a telephone call to the post office maintenance team by the clerk and the Chair mentioning the state of the post boxes in St Julian's Road and Applecroft to the post lady, both have now been replaced.		

18.Format of agendas and reports		
<p>It has been suggested the agendas contain more detail/timings and should be re-designed. Mr Cannock will put together a draft copy of this. A member of the community mentioned being able to see reports. It was agreed that, should they wish to hear the report discussions, they are always welcome to attend the meetings.</p> <p>It will no longer be necessary to include items on the agenda for which reports have not been received at least 10 days before the meeting to enable to clerk to create the agenda with items that only need discussion or a decision.</p>	IC plus all councillors who produce reports	Ongoing
19. Clerk's Appraisal and hours		
<p>The clerk's appraisal will take place on Thursday 2nd November at 7.00 p.m. in the village hall. This will include some discussion on hours due to increased workload. 3 members of the council will undertake this – Mr Wilding, Mr Cannock and Mr Crowther-Russell.</p>		
20. Social Media		
Nothing to report.		
21. Joint Spatial Plan/new Local Plan/HELAA Briefing		
<p>The Chair and Mr Cannock attended a meeting in Keynsham where the JSP was discussed. Planning Policy members were there but no-one from Transport. The JSP will go out for consultation between November and January and following this to a public hearing with a view to it being adopted by the end of 2019. A total of 105,000 dwellings are needed but most in the Bristol/North Somerset area. This Plan will flow into the new Local Plan which will run until 2036. Revision of categories/rules regarding Green belt and 'washed over' areas are also being considered.</p> <p>Housing and Economic Land Assessment (HELAA) sites proposed will be considered with comments invited. Responses will then be fed into a more detailed report.</p> <p>***Agenda Item October</p>	JF for agenda	
22. Financial Matters		
<p>Cheques were issued to:</p> <p>Mr David Gillard for the play-area inspection - £85.00 (cheque no.0673)</p> <p>Mr Derek Withers in reimbursement for materials to repair the Village Hall notice board - £26.36 (cheque no. 0674)</p> <p>Mr Chris Upton for Village Plan expenses - £14.90 (cheque no. 0675)</p>		
23. Planning		
<p>Mr Wilding submitted responses to the 3 planning applications for White Wicket Farm – two objections were lodged; the 6 furlong gallop on safety grounds (this was also objected to by B&NES Footpaths team as the</p>		

<p>field contains a public footpath) and the siting of a mobile home. (See attached letters.) The Chair was concerned about supporting comments lodged by Peasedown St Council and asked the Chair/Clerk for clarification. She received details of some discussions but not all and is awaiting further clarification. All aspects of these applications are being considered.</p>		
<p align="center">24. Items to be included in the October Meeting Agenda</p>		
<p>The precept for 2018/19, the Burial Board and grass cutting.</p>	<p>JF</p>	<p>October agenda</p>
<p align="center">DATES OF THE NEXT MEETINGS</p> <p>12th October – Parish Council (advance apologies received from Mary Upton and Lee Crowther-Russell) 26th October – Parish Liaisons 9th November – Parish Council 14th December – Parish Council 11th January 2018 – Parish Council (advance apologies from Jackie Withers) 25th January 2018 – ALCA 8th February 2018 – Parish Council (advance apologies received from Lee Crowther-Russell and Grant Thomas) 21st February 2018 – Parish Liaisons 8th March 2018 – Parish Council 12th April 2018 – Parish Council 10th May 2018 – Annual Assembly of Electors and Annual Parish Meeting 24th October 2018 – Parish Liaisons 20th February 2019 – Parish Liaisons</p>		