

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 14th November 2019

Present: Diana Aiken (Chair), Fiona Crockett, Carolyn Keating, Ian Cannock, Glen Harrington, Joy Schneiderman, Nick Glass, Tricia Wastvedt

1. **Apologies:** Ashley Brunn
Mr James Robinson-Burge did not attend.
2. **Declaration of Interests for this meeting:** None declared
3. **10 Minutes Public Participation:** A resident attended and wished to submit comments on the proposed planning application 19/04771/ADCOU.
4. **Minutes of the last meeting:** These were found to be a true record with the exception of adding Carolyn Keating as ‘present’ as her name had been omitted in error. Minutes of the Extraordinary Meeting held on 7th October were also found to correct.

5. Clerk’s Report	ACTION	TIMELINE
As distributed.		
6. Financial Matters:		
<p>The following payments were approved:</p> <p>AED Defibrillator- £39.00 Clerk’s Salary - £532.00 HMRC - £133.00 Clerk’s Expenses - £72.72 Village Hall - £452.40 Village Hall roof - £20,638.80 Carolyn Keating - £48.00 towards Tree Charter Trees</p> <p>Payments in: Truespeed £452.40 Shoscombe Village Hall £20,538.80 plus £100.00 BACS payment from Village Hall VAT Reclaim - £4530.40</p> <p>Annual Budget and Financial paperwork as distributed. A report was presented. It was agreed consideration should be given as to where we wish to spend our funds and our precept which is to be set in January 2020.</p>	All Councillors	By January meeting
7. Additional Defibrillator Training – held on 11th November		
There were over 20 attendees and all went well.		
8. Broadband		
Final connections to Truespeed completed. Monitoring of the service will continue for 3 months. Chair to send letter of thanks to farmers who allowed cable to cross their land.	DA	ASAP
9. Feedback and Actions from Parish Council Workshop – Report distributed		
<p>Councillors’ contact details have been exchanged.</p> <p>Training — A resolution for the council to undertake training in Planning assessment was proposed by Ian Cannock and seconded by Diana Aiken up to a limit of £300.00. Agreed unanimously. ALCA and B&NES offerings to be obtained for consideration. It was agreed that if councillors felt a need for other areas of training they should present their requirement and the cost to the council for approval. It was agreed to write a protocol for training application. Proposed Diana Aiken and seconded Glen Harrington. Agreed unanimously.</p> <p>Strategic Planning – Parish Plan and Climate Crisis - To be discussed at the next council meeting. ***Agenda Item</p>	DA/CK NG	By January meeting By January meeting

<p>Scheme of Delegation – As distributed and agreed. It was agreed that £250 for regular payments, or emergencies by the clerk is acceptable under Scheme of Delegation. Agreed unanimously.</p> <p>Planning Protocol and Procedure –Reports distributed. It was agreed in principle that Sub Committees with delegated responsibility could be put in place if deemed necessary by the Council, and if written into the Standing Orders at the next APM.</p> <p>A proposal was made that the present Working Party arrangements should continue for the time being with Carolyn Keating as an additional member (4 in total). Planning Checklist and Procedure will be used by all to assess applications.</p> <p>Forming the agenda (Form) – as distributed and agreed.</p> <p>Minute Writing – as presented and distributed. Agreed unanimously.</p> <p>Finance and Budget – already covered.</p>	<p>W/Party – DA, IC, CK and GH</p>	<p>Ongoing</p>
10. Village Hall Recreation Ground and Play Area Considerations		
<p>Insurance Update – no further information.</p> <p>Weekly Checks – these will be organised once the play area repairs are completed.</p> <p>It was proposed the council accept the B&NES quote for repairs to the play area – proposed Ian Cannock and seconded Carolyn Keating. Agreed unanimously. The clerk will contact B&NES to undertake the work.</p> <p>The Parish Council will source the top soil and undertake jet washing once the repairs are complete.</p> <p>Play area maintenance - to be discussed at next meeting under strategic planning. ***Agenda Item</p>	<p>JF</p> <p>JF</p> <p>GH</p>	<p>Once repairs are complete</p> <p>ASAP</p> <p>Once date set for commencement of repairs</p>
11. Planning		
<p>White Hill Barn - 19/04557/FUL. Plans were displayed and discussed. 6 in support, 1 abstention and 1 objection. Planning group will liaise and agreed comments will be sent to the clerk for submission.</p> <p>White Hill Cottages – 19/04771/ADCOU. Following discussions and concerns raised, the council voted unanimously to object to this application. Planning group will liaise and send agreed comments to the clerk for submission.</p>	<p>Planning group and clerk</p> <p>Planning group and clerk</p>	<p>By 21st November</p> <p>By 5th December</p>
12. Review on Key Points of ALCA and Somer Valley Meetings		
<p>As distributed.</p>		
13. ALCA Training for Chair		
<p>The council voted in favour of the Chair attending training at a cost of £50.</p>	<p>DA</p>	<p>When training available</p>
14. Business Procedures		
<p>Standing Orders – these have been reviewed and accepted.</p> <p>Risk Assessment – this will be reviewed and a report submitted to the Council in January but will remain as indicated is at the moment.</p>	<p>IC</p>	<p>By January meeting</p>

15. Parish Plan Review and Climate Crisis/Sustainability Projects		
Parish Plan review – as distributed. Climate Crisis/Sustainability – Terms of Reference as distributed and accepted by the council. It was agreed A Working Party will meet and discuss issues and report back to the council.	TW/CK plus 1 other	Ongoing
16. Woodland Trust Trees		
Report distributed.	CK	Spring 2020
17. V.E. Day Anniversary May Celebrations		
Report as distributed. The Village Hall is happy to be involved in this. Suggestions included Maypole Dancing/Last Post. Further discussions deferred until January meeting. ***** Agenda Item	DA JF	Further discussion at January meeting
18. Shoscombe National Tree Charter Day 29th/30th November		
12 saplings have been acquired and will be planted on the Recreation Field – location to be confirmed.	CK	ASAP
Items 19/20/21/22/23		
Deferred until January meeting ***** Agenda Item	JF	January Agenda
24. Clerk’s Annual Review		
A review of the meeting was presented. There will be a 6 monthly review in the Spring.		
DATES OF THE NEXT MEETINGS 16th January 2020 – Parish Council 12th March 2020 – Parish Council 31st. March – Parish Liaison 14th May - Parish Council Annual Meeting 16th July - Parish Liaison 22nd October – Parish Liaison ALCA Meetings - dates TBA		