

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 8th MARCH 2018

Present: Lee Crowther-Russell, Grant Thomas, Jackie Withers (Chair), Ian Cannock, Mary Upton, Rosie Cradock, Andrew Wilding and Jean Fossaceco (Clerk)

Also Present: Neil Butters

1. **Apologies:** Andy Bayley
2. **Declaration of Interests for this meeting:** None
3. **10 minutes allocated for Public Participation:** None requested
4. **Minutes of the last Meeting:** These were found to be correct.

| 5. Presentation by Truespeed | ACTION | TIMELINE |
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| Neil Rogers from Truespeed presented a guide to the service they could offer to the village in advance of the presentation they will be giving to the village on Saturday in the Village Hall – fibre optic cables to the village would be overground, then to all houses overhead. Speeds – ultra fast, 10kmps. They need 30% to sign up for 18 months to proceed. £120.00 installation and £47.50 per month to include line rental but not calls. They would offer free internet to the Hall and the School. | | Interest to be assessed |
| 6. Clerk's Report | | |
| See agenda items. | | |
| 7. Parish Plan Action Points | | |
| Report with numbered Actions, Areas for Development and Leads has been distributed. This will be discussed at the forthcoming Village Hall meeting. Action Reports will be distributed next month with reviews on a 4 monthly basis – April – September – January and April 2019. All in agreement. * Agenda Item April | Leads as detailed in Report | Ongoing with 4 monthly Action Reports |
| 8. Adoption of Red Heritage Telephone Kiosk and defibrillator | | |
| Report distributed. The £1,845.00 quoted will be checked for an application deadline. A resident, who is advising on this, will be undertaking a half marathon in the Autumn as a fund raiser. Other fund-raising initiatives suggested were: including the school with possibly a sponsored walk, a summer party/event in June, involving Rotary and requesting some sponsorship and mentioning in the village newsletter. Lee Crowther-Russell will discuss initiatives with Ashley Brunn*** Agenda Item April | JW/RC/LCR/GT | ASAP |
| 9. Format of Parish Council Meetings/Agenda | | |
| Report distributed. When the present Chair stands down in May, it was felt a new format for agendas should be clarified. There will be a fourth column categorised with Agree – Resolve - Approve – Note next to each agenda item. Only 2, 5 and 10 minute time slots will be included with the retention of exact timings detailed. It was noted all reports should come in on time – 10 days before the meeting -with more specifics on months/dates for action to enable categorisation. ACTION COLUMN SHOULD BE IN RED. | JF plus all councillors | Ongoing |

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| <p align="center">10. Guidelines to be reviewed and agreed for displaying notices in Notice Boards</p> | | |
| <p>Report distributed. It was agreed some of boards are crammed and size should be agreed. The Parish Council and the Village Hall notices will take priority. There should be a remove date with the key holders removing out of date notices. Mrs Withers will compile a list of key holders. Any other notices i.e. advertisements, events which are profit making for the individual and fliers for events in other parishes should be A5 or postcard size and dated. These notices will be taken out after 3 months but can be replaced by a newer version if necessary.</p> | <p align="center">JW</p> | <p align="center">ASAP</p> |
| <p align="center">11. Broadband - Gigaclear</p> | | |
| <p>It should be noted Gigaclear cables will all be underground, which could be beneficial in bad weather, and work will commence later in the year. There is a monthly package which is slightly cheaper - £41.00 but slower in speed although being perfectly adequate for most people's needs.</p> | | |
| <p align="center">12. Village Hall and Recreation Field Updates and Timescales including picnic benches, football posts, fence/play-area repairs and cricket nets</p> | | |
| <p>Report distributed by Mrs Craddock and Mr Bayley. Play-area inspection report distributed by the clerk. Cricket nets have been purchased and will be installed on 8th April. Further quotes will be obtained for the fencing with materials and labour quoted for separately-it was thought this could be purchased for £1,500.00 with members of the community installing. The picnic benches are in place, many thanks to all involved for their hard work over two weekends. Mr Thomas will check delivery details for the new bin with Ashley Brunn.</p> | <p align="center">RC/AB/GT</p> | <p align="center">By 19th April</p> |
| <p align="center">13. Clerk's Training</p> | | |
| <p>Report included in Clerk's Report. It was agreed the clerk will undertake the ILCA Training after retirement.</p> | <p align="center">JF</p> | <p align="center">September onwards</p> |
| <p align="center">14. Asset Register</p> | | |
| <p>The Chair felt the Asset register needs more detail. After discussions, it was agreed that more details regarding specific play equipment should be noted but not individually costed. The gates and fences were valued by a building surveyor for insurance purposes. The clerk will note individual benches on the play area and recreation field. Details of machinery in the storage shed will be sought from the village hall and an previous member of the cricket team.</p> | <p align="center">GT/JF</p> | <p align="center">By 19th April</p> |
| <p align="center">15. GDPR</p> | | |
| <p>The clerk is still looking into this and receiving guidance from NALC/ALCA. We will follow ALCA advice.</p> | <p align="center">JF</p> | <p align="center">Ongoing</p> |

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| 16. A Report from the PROW officer on planned remediation works | | |
| Report distributed. It was noted good progress has been made with the Farm Cottages footpath. | LCR | Ongoing |
| 17. Footpath Checking bi-annual check | | |
| This should be completed by the end of April with all outstanding issues from 2016 having been addressed. | LCR | By the end of April |
| 18. Arrangements for litter picking in March | | |
| This in hand with the school taking part on Friday 9 th March and other areas covered on Sunday 11 th March at 10.30 a.m. | JW and Volunteers | |
| 19. Village Litter Picking – Volunteers sought to take on organisation of future events | | |
| Volunteers are sought in the village. | | |
| 20. Parish Liaison Meeting | | |
| See clerk's report. | | |
| 21. Report following Information Session on JSP, Local Plan and HELAA Sites | | |
| Report distributed. Mr Butters showed the council some proposed sites. Details of others will be released shortly. There is shortly to be some training available for councillors. | | |
| 22. Advice from the CPO on the reporting of cases of Anti-Social Behaviour | | |
| These should always be reported to the police and they will try and investigate. | | |
| The Chair closed the meeting at this point to discuss a confidential matter. | | |
| 23. Planning | | |
| No further progress on a decision on the Weeks' Equestrian Centre application. | | |
| 24. Financial Matters | | |
| A cheque was issued to Mr. Gillard in payment for the play-area inspection - £85.00 A cheque was issued to Mrs Craddock for the Cricket Nets - £336.00 Two new signatories will be added to the Natwest account – Mr Grant Thomas and Mr Lee Crowther-Russell – All in favour | | |
| DATES OF THE NEXT MEETINGS 11 th April – Bathavon South 19th April 2018 – Parish Council – Note date change 9 th May 2018 - ALCA 10 th May 2018 – Annual Assembly of Electors and Annual Parish Meeting 19 th September 2018 - ALCA 24 th October 2018 – Parish Liaisons 23 rd January 2019 - ALCA 20 th February 2019 – Parish Liaisons | | |