

**MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 13<sup>TH</sup> JULY 2017**

**Present:** Lee Crowther-Russell, Grant Thomas, Jackie Withers (Chair), Ian Cannock, Mary Upton, Rosie Cradock and Jean Fossaceco (Clerk)

**Also Present:** Diana Aiken

1. **Apologies:** Andrew Wilding
2. **Declaration of Interests for this meeting:** None
3. **10 allocation for public participation** – none requested
4. **Minutes of the last Meeting:** These were found to be correct.

<b>5. Clerk's Report</b>	<b>ACTION</b>	<b>TIMELINE</b>
Report circulated. Items will be addressed as they are raised on the agenda with the exception of the Parish Charter consultation. Details forwarded to councillors who have until 31 <sup>st</sup> July to respond if they wish.	Any Councillors	
<b>6. Casual Vacancy</b>		
No interest shown as yet. The council will endeavour to chat informally to people at Village Day on 16 <sup>th</sup> September.		
<b>7. Parish Plan</b>		
The final draft is on its way and is ready to go to Survey Monkey. A draft will be printed, proof-read and presented at Village Day. It will be available online but not the comments section. Mrs Upton will monitor the Action Plans; there will be management groups for the Hall and Play-Area. The Plan will be reviewed quarterly.	MU	
<b>8. Vacancy for Clerk to the Burial Board</b>		
Sarah Benyon will take over this position.		
<b>9. School and Young People/Play-Area Update</b>		
Report distributed. Mrs Cradock has been researching replacement cricket nets and has taken advice from coaches. There some online for £336.00 including VAT. A member of the village has offered to re-start the cricket team next year and there are several people interested. The pitch may need some prior preparation. Fun day at the school was a great success building valuable bridges between the school and the community Following an inspection of the fencing and the surfacing beneath the flat swings (both highlighted as needing attention on a recent inspection). These will be dealt with locally. The clerk will ask Mr Gillard to undertake a further inspection at the end of August.	JF/RC/LCR/GT	
<b>10. Additional Litter Bins</b>		
Report included in clerk's report – B&NES has responded with an agreement that the bins could be installed and given us an approximate price of £1000 plus for both. They have said they will dispose of the rubbish providing it is removed and taken to another collection point. They would need to be maintained and insured by the PC. The clerk will clarify whether we would need to get the landowners' (if applicable) permission and whether we can source our own bins which could be cheaper. We will mention this in the newsletter piece, with a view to someone being able to install for us?	JF	

<b>11. 20 mph enforceable speed limits</b>		
Mrs Upton and Mrs Withers will be attending a meeting on this subject on Monday 17 <sup>th</sup> July. They will report back at the next meeting. It was suggested we could have a Community Speed Watch trial.	JW/MU	
<b>12. Review of Risk Assessment and Asset Register</b>		
The Risk Assessment was deemed to be fit for purpose. The asset register in order. The Clerk will check with Mr Wilding if the projector and screen will need to listed separately and also check regarding the War Memorial listed.	JF	
<b>13. Highways</b>		
Issues mentioned in Clerk's report – Mrs Withers has queried why only one set of HGV weight limit signs have been installed.		
<b>14. Village Hall/locking of gate/pizza van/trustees</b>		
<p>Report distributed. The clerk will write to the Charity Commission to formally request the removal of Brenda Whitchurch's name from the website. She will ask Lee Cloutman for the address.</p> <p>The Pizza Van is quite busy at the moment but will visit the Village Hall car-park as soon as he is able.</p> <p>The issue of the possible locking of the gate was discussed. This is due to cars coming into the car-park at all times of the day and evening (see clerk's CPO report). Our CPO's advice was that: unfortunately, there was little that could be done, but to approach the boys and ask them to tidy up etc, to also consider installing signs making it clear the car-park was for the use of village hall, recreation field and play-area users only and finally to lock the gate if only for a few nights a week. This could act as a deterrent and discourage them from trying to gain access. The Village Hall Committee had also discussed this issue and voted on a number of options (see attached table) ranging from leaving the situation as it is but keeping an eye on it, to the final one costing in the region of £4,500 to £6,000 which the PC thought might be rather prohibitive. It was decided the situation would be assessed but we would ask a volunteer to open the gate in the morning with other volunteers closing.</p> <p>If issues continue, the CPO suggested anyone witnessing anti-social behaviour should use the link:<a href="https://www.avonandsomerset.police.uk/your-area/peasedown-paulton/?showform=true#Content">https://www.avonandsomerset.police.uk/your-area/peasedown-paulton/?showform=true#Content</a> And report incidents. If enough people register concerns, there will be more 'drive-bys' and possible further action. This link will be added to the village newsletter piece.</p>	JF	
<b>15. Broadband Update</b>		
Report distributed. As soon as workshops are re-scheduled they will be circulated.		
<b>16. Fracking Update</b>		
Report distributed.		

<b>17. Parking – Letter to Diocese</b>		
A letter has been written to the Diocese requesting support with the school’s parking issue. We are still awaiting a response but have been told we are unlikely to gain any financial assistance.		
<b>18. Social Media</b>		
A number of postings have gone online.		
<b>19. Adoption of BT telephone Kiosk</b>		
See Clerk’s Report. It was decided, due to the complexity and lengthiness of the contract, that the clerk will ask if we can have more time to consider the implications of adoption.	JF	
<b>20. Financial Matters</b>		
<b>Clerk’s quarterly salary - £532.00 and expenses £59.33</b> <b>HMRC - £133.00</b> <b>Reimbursement of Macfee subscription - £59.99</b> <b>£1.00 fee for adoption of the telephone kiosk – on hold</b> <b>Domain Privacy annual fee - £11.98</b> <b>David Gillard Play-area Inspection fee - £85.00</b> <b>An invoice for £500 was issued to the village hall for overheads.</b>		
<b>21. Planning</b>		
The application for Springfield Cottage has been withdrawn. <b>17/02104/FUL</b> Consultation on electronic planning notification has closed. The overall result on this consultation reported upon at the Parish Liaisons Meeting was positive.		
<b>DATES OF THE NEXT MEETING</b> <b>20<sup>th</sup> July – Bathavon South</b> <b>14<sup>th</sup> September – Parish Council</b> <b>28<sup>th</sup> September – ALCA - Batheaston</b> <b>12<sup>th</sup> October – Parish Council</b> <b>26<sup>th</sup> October – Parish Liaisons</b> <b>9<sup>th</sup> November – Parish Council</b> <b>14<sup>th</sup> December – Parish Council</b> <b>11<sup>th</sup> January 2018 – Parish Council</b> <b>25<sup>th</sup> January 2018 – ALCA</b> <b>8<sup>th</sup> February 2018 – Parish Council</b> <b>21<sup>st</sup> February 2018 – Parish Liaisons</b> <b>8<sup>th</sup> March 2018 – Parish Council</b> <b>12<sup>th</sup> April 2018 – Parish Council</b> <b>10<sup>th</sup> May 2018 – Annual Assembly of Electors and Annual Parish Meeting</b> <b>24<sup>th</sup> October 2018 – Parish Liaisons</b> <b>20<sup>th</sup> February 2019 – Parish Liaisons</b>		