

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 8th FEBRUARY 2018

Present: Jackie Withers (Chair), Ian Cannock, Mary Upton, Rosie Cradock and Jean Fossaceco (Clerk), Andrew Wilding and Andy Bayley

Also Present: Ashley Brunn

1. **Apologies:** Mr Lee-Crowther-Russell and Mr Grant Thomas
2. **Declaration of Interests for this meeting:** None
3. **10 Minutes public participation** – none requested
4. **Minutes of the last Meeting:** These were found to be correct with the following corrections: **December minutes** – amendment to Item 8 Clerk’s salary should also read *‘The additional hours paid to the clerk will commence in January in arrears to reflect the period Q4 2017’*

January minutes – Item 6 *‘The PC formally thanked all three members of the group and well as Mr Cannock reading out Nick Glass’ explicit thanks to Mr and Mrs Upton’.*

January minutes – also Item 6 – *‘Progress will reviewed every 3 months’*

January minutes – Item 9 – should read *‘New Years Eve’ not NYE*

January minutes – Item 15 – Should read *‘Mr Cannock and not Mrs Cannock’*

5. Clerk’s Report	ACTION	TIMELINE
As distributed. See agenda items. With regard to Broadband, Truespeed (a competing network) have requested a public meeting in the village hall in March which will go ahead. Gigaclear have now published a time scale of 20 th August for work to begin on the laying of cable with a plan that this will go ‘live’ in November. It has been pointed out to Gigaclear that using the school holiday dates to schedule the work next to and near the school may be advisable.		
6. Village Hall Updates to include Recreation Field- updates on Action Plan and Timescales for additions to the recreation field including football posts/ cricket nets /picnic benches and memorial plaque)/ storage and play-area repairs and additional litter bin.		
Report distributed by Andrew Bayley. A plan for the installation of the picnic benches with memorial plaques was distributed with a start date of this weekend. Work to be completed by 10 th March. It is hoped to install a hard standing for a BBQ area with a brick bin. Mr Bayley has been researching football posts and the history of Shoscombe football teams over the years. There is a possibility that we could apply for donations from the FA to enable the PC to install something more ambitious. Enquiries are ongoing. Mrs Cradock will be purchasing the cricket nets and it is hoped they can be stored in the cricket shed (which still houses some	AB/AW/RC and any volunteers AB FOSSA/Village Hall/RC	By 10 th March By March meeting

<p>FOSSA items which will be cleared) with a view to them being in place by Easter.</p> <p>Play area repairs – having received quotes from Mr Gillard for some repairs to the play area surfacing etc and one for new fencing, it was decided the repairs could be undertaken by ourselves with further quotes being obtained for the fencing from members of the community and Redwood Fencing. This is in hand. It was suggested we ask for volunteers in the newsletter to help with these projects and any others -the sand around the rubber matting will be put in place on Saturday 10th March. A decision about the litter bin will be made following the village hall meeting on Tuesday 13th February. Litter picking will take place 9th-11th March.</p> <p>Ashley Brunn wanted to check who has keys to the village hall as he is preparing a comprehensive list. It was noted FOSSA have one as do Andrew Wilding and Jackie Withers.</p>	PC plus clerk and any volunteers	By dates specified
7. Burial Board Precept		
Invoice received - £952.00 See financial matters.		
8. Adoption of the Red Heritage Telephone Kiosk including an update on the de-fibrillator		
Mrs Cradock reported that a member of the community is making further enquiries regarding this with B&NES who have quoted £1,700 to include the cabinet and the de-fibrillator. They are also prepared to be the nominated facilitator.	RC	Report by next meeting
9. Parish Plan Action Plans		
<p>Hard and electronic copies have now been distributed. Mrs Upton reported she would distribute electronic copies to the B&NES members Mr Butters informed her of as well as surrounding parishes – Hemmington, Faulkland, Foxcote and Hardington.</p> <p>The clerk listed some action points in an email to all councillors on 3rd February and the action plans in red or amber which are the responsibility of the PC will be addressed (Mrs Upton noted specific proposed actions on these). It was noted the school staff parking area is to be extended and re-surfaced during the half term break and it is hoped this will improve the parking situation on the road. All points will be will be discussed as an agenda item in March *****</p>	MC PC plus clerk	Ongoing
10. Website – future management of the site		
Report distributed by Mrs Withers. Mrs Aiken will maintain this in the short to medium term but it will need to be handed over at some point. It is hoped weekly news can be uploaded. People can then ask if they wish to subscribe. Mrs Withers will ask in the newsletter who would be willing to do this.	JW	In next newsletter
11. Asset Register		
Many thanks to Ashley Brunn for sending a very comprehensive asset list to the clerk. This has now been added to the PC list and is almost complete. On reflection, it was decided we may not include the finger posts as they are marked SCC. The clerk will contact Mr George Bottin to check of we can now remove them from out list. It will then be distributed.	JF	By next meeting

12. GDPR		
Already discussed in the clerk's report. Following the ALCA meeting further guidance has been received which the clerk is looking at but it was stressed at the ALC meeting that councils should not worry, nothing has been finalised yet with regard to smaller local authorities and NALC are working on this on our behalf.	JF	Ongoing
13. Footpath Checking		
Mr Crowther-Russell confirmed in a report that this will take place by the end of April. Further volunteers will be sought.	LCR	
14. Road safety/20mph		
Report distributed by Mrs Withers. Mr Neil Butters is supporting our request for these to be mandatory. An incident took place recently where a pedestrian was knocked by a vehicle. Mrs Upton is keeping track of incidents both motor and cycle.		
15. Clerk's training		
ALCA has information on training and will make enquiries and report back at the March meeting. ***** Agenda Item March	JF	By next meeting
16. Parish Council Meeting Dates		
Following the May Annual Meeting the following dates were confirmed: June 7 th , July 12 th , September 13 th , October 11 th , November 15 th , January 10 th 2019, February 7 th 2019 and March 7 th 2019. Th clerk will inform Suzanne Fiddes so they may be added to the village hall calendar. The Chair announced her intention to step down as Chair after the May AGM although remaining on the Parish Council	JF	ASAP
17. Local Government Boundary Review		
Clarification was sought from ALCA regarding the effect this would have on our area but we are reassured we will be better represented.		
18. ALCA Meeting		
See clerk's report and items discussed.		
19.Planning		
The cumulative effect of the Weeks' planning application is still under consideration as the archaeological impact is being assessed. Mr Wilding is continuing to try and make contact with the planning officer, Christine Moorfield.	AW	By next meeting
20. Financial Matters		
A cheque was issued to the Burial Board for our annual precept - £952.00 A cheque was issued to Cradock and Sons for grass cutting - £1962.00 A cheque was issued to Mrs Withers for the Plan Social evening expenses - £36.50 A cheque was issued to Dr Upton for Parish Plan expenses - £91.02		

DATES OF THE NEXT MEETINGS

28th February 2018 – Parish Liaisons – Note date change

8th March 2018 – Parish Council

21st March – Bathavon South

19th April 2018 – Parish Council – Note date change

9th May 2018 - ALCA

10th May 2018 – Annual Assembly of Electors and Annual Parish Meeting

7th June – Parish Council

12th July – Parish Council

13th September – Parish Council

19th September 2018 – ALCA

11th October – Parish Council

24th October 2018 – Parish Liaisons

15th November – Parish Council

10th January 2019 – Parish Council

23rd January 2019 – ALCA

7th February 2019 – Parish Council

20th February 2019 – Parish Liaisons

7th March 2019 – Parish Council