

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON FRIDAY 3rd
SEPTEMBER 2021

Present: Tricia Wastvedt, Angelina Lewis, Carolyn Keating (Chair), Alan Keating, Ian Cannock (Vice-Chair), Joy Schneiderman, Danielle Parker, Glen Harrington and Jean Fossaceco (Clerk)

Also Present: Neil Butters, Ward Councillor

1. **Apologies:** Fiona Crockett – the Council accepted this apology.
2. **Declaration of Interests for this meeting:** None
3. **10 Minutes Public Participation** – None requested
4. **Minutes of the last Meeting:** The minutes of the Extraordinary Meeting held on 22nd July were found to be correct.

5. Clerk's Report	ACTION	TIMELINE
As distributed.		
6. Financial Matters		
<p>Audit Papers have all been passed by PKF Littlejohn for 2020/21.</p> <p>Payments out since the July meeting include:</p> <p>Good Councillor Guides - £18.00 (approved, ordered and paid for)</p> <p>Batmink Distribution - £70.00 and £370.02 Audio Visuals for Village Hall (already approved and paid)</p> <p>Fosseway Press - £115.20 Climate Change Booklets (already approved and paid)</p> <p>PKF Littlejohn Auditors - £ 240.00 (already paid)</p> <p>Dunkley's Payroll - £43.20 (already paid)</p> <p>C&N email account proposal - Angelina Lewis - £35.86 (see Item 8) this was approved, the clerk will reimburse via BACS.</p> <p>Reimbursement of expenses – Event 18th September - £300 budget limit</p> <p>Payments in:</p> <p>Village Hall - £440.02</p> <p>Increase of BACS Limit for Clerk to pay invoices online- £1000 approved by Triodos</p> <p>Triodos letter regarding deposit account – amounts agreed transferred to deposit account – total £2814.90 to include any potential election expenses and remaining Community Fund.</p> <p>Ring fenced money for play area/Village Hall/Recreation Ground improvements will be transferred as agreed - amount £4,000 – see Item 10. The clerk will transfer this amount to the deposit account in 4 stages at £1000 each.</p>	<p style="color: red;">All noted</p> <p style="color: red;">JF</p> <p style="color: red;">Noted</p> <p style="color: red;">Noted</p> <p style="color: red;">Noted</p> <p style="color: red;">JF</p>	<p style="color: red;">ASAP</p> <p style="color: red;">ASAP</p>
7. Planning		
<p>Planning:</p> <p>21/02840/FUL – Mobile home at Braysdown Stable</p> <p>21/02641/FUL - Conversion and extension of agricultural building to form holiday accommodation – Double Hill</p> <p>21/03102/FUL – Single storey front extension – 8, Applecroft</p> <p>Ref: 21/03285/FUL Orchard Lea, St Julian's Road, Shoscombe – extension of bungalow to form complete two storey dwelling together with two storey rear extension and detached garage</p>		<p style="color: red;">Decision pending</p> <p style="color: red;">Decision pending</p> <p style="color: red;">Permitted</p> <p style="color: red;">Permitted</p>

8. Climate and Nature Group		
Climate and Nature emails accounts have been set up by Angelina Lewis at a cost of £35.86 – clerk to reimburse (see financial) Proposed – Alan Keating and seconded – Carolyn Keating. All in favour.	JF	ASAP
Discussions took place regarding the setting up of an independent bank account for this Group but this needs further research with a view to creating a sub-committee. *** Agenda Item November plus feedback from 18 th September. It was therefore agreed Triodos’ bank details be given to the Group to enable bank payments as well as cash be accepted at the event.	JF	Agenda Item
	JF	By the 18 th Sept
9. Community Matters		
No new initiatives.		
10. Village Hall/Recreation Ground/Play Area		
A) Repairs - In hand		
B) Weekly checks – review of procedure. The black matting will be secured more permanently to rectify the issue and the fencing will be repaired. When checks take place, if what could be deemed a potentially serious issue is raised, a photograph could be taken and the Council consulted on severity, does it need to be fenced off? It was also agreed feedback will be sent through to councillors when issues have been resolved. Tricia Wastvedt will forward a more detailed checklist to all councillors and it was agreed we will not ask B&NES to increase the frequency of their checks to weekly, all councillors being willing to continue with the weekly checks. Progress report on amended system *** Agenda Item November . B&NES have completed their quarterly check, some low-risk issues to be monitored and one medium – bird droppings, this will be dealt with.	All councillors TW	Ongoing By next meeting
C) Play area improvements – discussions took place regarding a proposed baby swing and/or climber and slide for younger children – prices were displayed from one company. Further discussions will take place.*** Agenda Item November . It was proposed an amount of £4,000 be ring fenced for improvements to the Village Hall, Recreation Field/Play Area. Proposed – Glen Harrington and seconded – Alan Keating. All in favour.	JF	Agenda Item
D) Removal of social play equipment – the Village Hall is in favour of this and it could be removed independently or at the same time as a new piece of equipment is installed thus saving money. *** November agenda item .	JF	Agenda Item
11. Councillor Reports		
A) Village Hall – Report distributed. The Management Committee are in favour of removing the social play equipment but not in favour of CCTV as the cost is too high. Danielle Parker will insert a consultation piece in the newsletter to ask for the community’s opinion on	DP	By newsletter deadline

<p>any anti-social issues and how they could be dealt with including ASB diary sheets together with possible CCTV and one to assess interest in a fund-raising event towards some replacement play equipment. It was also noted the Committee need more volunteers and are actively trying to recruit.</p> <p>B) HELAA/Local Plan – Report distributed. It was noted Shoscombe is not on the list of any proposed changes. Carolyn Keating will put a note regarding the public consultation process in the newsletter.</p> <p>C) Public Rights of Way – it was noted attention is needed along the Cinder Path – hedging and path scraping.</p> <p>D) School – Report distributed.</p> <p>E) Highways – Report distributed. A plan for works to Single Hill and Green St has been received with the work taking place during the October half term. There has a report of an ongoing drainage issue in Single Hill. Neil Butters will speak to Jim Collins and will liaise with Glen Harrington regarding this.</p> <p>F) Burial Board/Church – Report distributed.</p>	<p>CK</p> <p>GH</p>	<p>By newsletter deadline</p> <p>By next meeting</p>
12. Council designated email boxes		
<p>Discussions took place regarding costs/need etc. The advantages and received advice were acknowledged along with the suggestion councillors could set up their own at no extra cost with the new ones being forwarded to admin email. This will be discussed further at the next meeting. Agenda Item – November ****</p>	JF	Agenda Item
13. Website password change – who should have password?		
<p>It was agreed the only people with access to the new website password should be the Clerk, the Chair and website Admin Lead.</p>		
14. Feedback from ALCA meeting		
<p>The clerk fed back to the Council items from the ALCA meeting including a recommendation that at least two councillors attend meetings as well as the clerk, the new ALCA website, Fix My Street, PROW and training.</p>		
15. Clarification of Election of Officers		
<p>This will be addressed in May 2022 with possible amendments.</p>	JF	May 2022 agenda
16. Update from Personnel Group and Clerk’s Training (closed session)		
<p>It was agreed that the clerk will undertake further training. Update on training ****agenda item November</p>	JF	Agenda Item
DATES OF THE NEXT MEETINGS		
<p>13th October – Parish Liaison meeting 18th November – Parish Council meeting 2nd December – ALCA 13th January 2022 – Parish Council meeting 10th March 2022 – Parish Council meeting</p>		