

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 12th MAY 2022

Present: Ian Cannock (Chair), Fiona Crocket, Lisa Coles and Anthony Lewis (Vice-Chair)

Also Present: Max and Diana Aiken

1. **Apologies:** Tricia Wastvedt
2. **Co-option to fill remaining co-option vacancy:**
Mr David Cradock expressed interest in re-joining the Council filling the remaining co-option place. Proposed – IC and seconded – FC. All in favour. After signing the Declaration of Acceptance form, he was then able to take part fully in the meeting. The remaining 5 vacancies may only be filled if nomination papers are submitted to B&NES with an election taking place if more than 5 sets of nominations are received.
3. **Declaration of Interests for this meeting:** DC declared an interest and will not take part in discussions regarding the grass cutting contract.
4. **10 minutes allocated for Public Participation (2 mins each):** Two members of the public in attendance offered ideas regarding the remaining vacancies including suggesting a need to stimulate interest from residents with a broad view who may wish to be involved in specific objectives. There is a need to galvanise interest possibly with a precise aim for improvements for the Community perhaps by personal contact at events.
5. **Minutes of the last meeting:** These were found to be in order.

| 6. Clerk's Report | ACTION | TIMELINE |
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| Report distributed. The clerk will look further into the costs of a Community Governance Review. She will also ask the newsletter team to ensure the Village Agent telephone number is listed on the contacts' page. | JF JF | By July meeting ASAP |
| 7. Financial Matters | | |
| Financial Matters: Presentation of Financial paperwork: 1. Annual Governance Statement 2021 to 2022 – section 1 - JF 2. Annual Accounting Statements 2021 to 2022 – section 2 - JF Date of Exercise of Public Rights – 13 th June – 22 nd July. These will now be submitted to our external auditor. Donations from the Community Fund already approved and paid 4/4/22: Jubilee Celebrations - £300 Tree Club - £141.00 Payments out: Clerk's Salary - £730 HMRC - £182.50 Clerk's Expenses – £59.33 plus McFee - £99.99 and Internal Audit fee £20.00 = £179.32 Burial Board - TBC ALCA - £102.36 (already approved and paid financial year 2022/3) Newsletter - £350.00 PC and £100 Church DBD Play – 50% deposit paid (financial year 2022/3) - £1,892.40 Dunkley's Payroll - £57.60 Domain Names - £19.19 BH1B Insurance 2022/23 quote - £633.18 (based on a 3 year commitment) Grass Cutting quote for 2022/23 - £1,920 – following discussions and consideration of a comparable quote, this was accepted. | Approved unanimously and signed JF Noted Approved unanimously Note and approved unanimously Approved unanimously | June |

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| Payments in: Precept - £5,261.10 | Noted | |
| 8. Planning | | |
| St Julian's Farm St Julian's Road Shoscombe Bath Bath And North East Somerset BA2 8NE - 22/01222/ADCOU – comments submitted. Clerk to highlight timings and lorry size restrictions to B&NES planning. Land And Buildings to South of Double Hill Farm Wellow Road Shoscombe Bath Bath And North East Somerset - 22/01342/VAR | Approved JF Noted | By July meeting |
| 9. Personnel Group Report – To consider whether the group should become a committee and have delegated powers and Terms of Reference – TW | | |
| Defer to July meeting. *****Agenda item July | JF | ***Agenda Item |
| 10. Review of Clerk's absence/attendance policy - Proposal to adopt the policy considering any implications on Clerk's current contract/job description – FC | | |
| Defer to July meeting. ****Agenda item July | JF | ***Agenda Item |
| 11. Climate, Nature and Sustainability Working Group: | | |
| 1. Proposal for Shoscombe Parish Council to declare an Ecological Emergency. TW - report distributed 2. Proposal for the Parish Council to recommend that Village Hall funds are held with an ethical bank. TW - report distributed 3. Climate and Sustainability Working Group: TW - report distributed on progress with research into the potential installation of public electric charging points. 4. Application to the Community Fund by the Shoscombe Climate and Nature Community Group. The Group will submit an application. The application for £238.00 towards this year's expenses was approved – proposed – AL and seconded – FC. All in favour. | Items 1, 2 and 3 - Defer to July meeting JF | ***Agenda Item ASAP |
| 12. Play area improvements – new equipment/removal of Social Play Area equipment – FC | | |
| This is in hand and work will commence on Monday 6 th June. | | |
| 13. Allotments | | |
| Preliminary discussions are taking place between Curo, B&NES and the Climate and Nature Group who are looking into this regarding an area in the village. Insurance implications and legal issues will need to be looked into but the feedback is broadly supportive. ***Agenda item | C&N Group JF | **Agenda Item |
| 14. Councillor Reports | | |
| A) The clerk will ask the Village Hall Management Committee if they could update the Charity Commission list of councillor trustees B) IC brought the Council up to date on the HELAA, Joint Spatial and Local Plans' progress. C) PROW – no issues to date – now AL's area of responsibility D) School – report distributed – children will be making Jubilee bunting for the Village – FOSSA are organising a Scarecrow Trail in the Village E) Highways – no issues reported but residents are encouraged to report matters to Fix My Street | JF JF | ASAP ASAP |

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| F) Burial Board - The clerk will forward the Wellow clerk's email address to FC | | |
| 15. Council Designated Emails | | |
| Report from NS, the resident who looks after the website, distributed. Following discussions, it was felt the cost for designated emails to be disproportionate particularly when other alternatives are available. The clerk will let the resident know and thank her for all the research undertaken. | JF | ASAP |
| 16. Jubilee Celebrations | | |
| Sunday 5 th June. This is all in hand with the Village Hall Management Committee and members of the Community. | | |
| 17. Update on Training | | |
| Already discussed in clerk's report. | | |
| 18. Lottery Funding | | |
| FC has undertaken some research with regard to applying for lottery funding. A specific project would need to be identified which the clerk could then list on the application. This will be discussed further at the July meeting. ***Agenda Item. | JF | ***Agenda item |
| 19. Dates of the next meetings | | |
| It was decided to leave the date for the next meeting as 14 th July until we know if an election will need to take place. We also added 10 th November to the list below. | | |
| DATES OF THE NEXT MEETINGS 8th June - ALCA 22nd June – Bathavon Forum 13th July 2022 – Parish Liaison 14th July - Parish Council meeting 7th September - ALCA 8th September – Parish Council meeting 20th September – Bathavon Forum 12th October 2022 – Parish Liaison 10th November – Parish Council | | |