

**MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 12<sup>th</sup> March 2020**

**Present:** Diana Aiken (Chair), Ian Cannock, Joy Schneiderman, Fiona Crockett, Glen Harrington, Tricia Wastvedt and Jean Fossaceco (Clerk)

**Also Present:** Neil Butters – Ward Councillor

1. **Apologies:** Ashley Brunn, Carolyn Keating, Nick Glass and James Robinson Burge
2. **Declaration of Interests for this meeting:** Mrs Aiken declared an interest in a company quoting for the grass cutting contract so will abstain from voting at this agenda item.
3. **10 Minutes Public Participation:** None requested
4. **Minutes of the last meeting:** The minutes of the Council meeting held on 12th March 2020 had been circulated in advance of the meeting by the clerk. It was requested that in Item 7 an amendment from ‘Tree Planting Group’ to ‘Tree Club’ be made. It was resolved that the minutes were then accepted as a true record of the meeting.

5. Clerk’s Report	ACTION	TIMELINE
As distributed.		
<b>6. Financial Matters:</b>		
<ul style="list-style-type: none"> <li>• A cheque for <b>£200</b> was issued to ALCA in payment for the Planning Training held on 13/2/20</li> <li>• Wellow Parish Council to issue cheque for <b>£39.00</b> for 3 participants of Planning Training</li> <li>• The clerk presented to the meeting the two quotes received, out of 3 requested, for the grass cutting contract. It was resolved that the council award the contract for 2020 to Mr David Cradock, and accept Mr Cradock’s quotation for the sum of £1920 (inclusive of vat). The Clerk will inform both Mr. Cradock and New Leaf Garden Services of the Council’s decision.</li> </ul>	JF	ASAP
<b>7. Sustainability and Climate Crisis Working Group</b>		
<p>The update report of the Sustainability and Climate Crisis working group had been circulated by TW in advance of the meeting. It was resolved that the council supports the Working Group placing an announcement based on the first three items of their draft in the next newsletter. This will express the Council’s position and aims to support the Climate Crisis.</p> <p><b>Following agreed amendments to the wording of the Climate Emergency Declaration, it now reads:</b></p> <ul style="list-style-type: none"> <li>• The Council undertakes to consider the reduction of carbon emissions, and issues of sustainability, in all its decisions, actions and procedures.</li> <li>• The Council has set up a Sustainability and Climate Crisis Working Group tasked with developing initiatives to reduce our community’s carbon footprint and to encourage and support more sustainable living.</li> <li>• The Council will actively encourage and offer support to relevant projects set up by groups within the community.</li> </ul>	TW	By Newsletter deadline

<p><b>Allotments</b> – this is ongoing</p> <p><b>Parish Council Banking</b> - A report on Ethical banking was circulated by TW in advance of the meeting. A discussion took place, and it was agreed that ethical banking would be in line with the PC's aim to counter the Climate Crisis, and that the costs that would be incurred if we utilised the counter service would be negligible. It was resolved that Shoscombe Parish Council moves its banking from NatWest to Triodos, as part of the PC's Climate Emergency activity.</p>	TW/JF/DA	As soon as is practical in new financial year
<b>8. Strategic Planning for Parish Council Initiatives</b>		
Deferred until May meeting. **** <b>Agenda Item</b>	JF	May meeting
<b>9. Broadband</b>		
An update on the Truespeed contract was given by DA. It was resolved that as the installation and connection of fibre optic broadband for registered customers of Truespeed was now complete, and working well, the overseeing of the contract by the Parish Council is now closed.		
<b>10. Business Procedures</b>		
<p><b>A) Standing Orders:</b> Following concerns that our Standing Orders were inadequate, it was resolved that the existing Standing Orders of the Parish Council needed up-dating. The council therefore resolved to establish a Working group of 3 councillors CK, GH and FC to assess the inadequacy of the content of our existing standing orders by utilising existing examples from other sources. They have been asked to provide a new document, ready for approval by the committee at the May 2020 meeting.</p> <p><b>B) Protocol Review:</b> Following the ALCA Chair Training received in November by DA, the chair circulated a report in advance of the meeting, stating the procedures the council should follow for managing meetings. This includes submitting Agenda Items to the writing of the Meeting's minutes. It was resolved that these procedures be documented and utilised by the Council.</p>	CK/GH/FC  Full Council	  With immediate effect
<b>11. Village Hall/Recreation Ground and Play Area Considerations</b>		
<p><b>A) Insurance Claim Update:</b> No further news</p> <p><b>B) Weekly Checks:</b> These are going well with tabled results being forwarded to the clerk who logs these electronically. DA will liaise with GH regarding the jet washing of the Social Play equipment.</p> <p><b>C) New Notice Board:</b> Quotations were presented for two examples of aluminium external Notice Boards suitable for the Village Hall entrance site by DA. It was resolved that £450 be authorised by the council for the purpose of a new notice board. The Clerk and the Chair, together with a local handyman, will assess the feasibility of fixing each of the proposed notice boards to the existing framework in order to finalise the choice.</p> <p><b>D) Gate Locking to Village Hall Car-Park:</b> A report on possible alternatives for managing the opening and closure of the Village</p>	DA/GH  JF/DA	ASAP  ASAP

Hall gate was circulated in advance of the meeting by DA. It was resolved that a notice be placed in the newsletter asking all members of the community to assist in this matter.	DA	By Newsletter Deadline
<b>12. Planning</b>		
<p><b>Application 19/05413/ADCOU</b> – Decision noted</p> <p><b>Application 19/04038/FUL</b> – Withdrawn</p> <p><b>St Julian’s Farm - Planning Application - 20/00792/ADCOU:</b></p> <p>A report on the planning application 20/000792/ADCOU was circulated prior to the meeting by DA. It was resolved that the council cannot give an opinion at this stage for the suitability of Change of Use without further information about the curtilage being explained. Our concerns are as follows:</p> <ol style="list-style-type: none"> <li>1. The curtilage as drawn does not give information on accessibility to or from the road for the dwellings, which may be a safety issue in particular for the dwelling at the rear of the site.</li> <li>2. The curtilage does not provide information with regard the agricultural buildings on the site. ie they may be using the same access which may be a safety, or unacceptable noise level for the residents in the new dwellings.</li> <li>3. The curtilage as drawn extends into the adjoining field which is in Green Belt, and therefore we question whether this is allowable under the NPPF</li> <li>4. We continue to have the concerns that were expressed by Shoscombe Parish Council with regard to the previous related application 18/05313/ADCOU</li> </ol> <p>The Chair will forward comments and the clerk will submit these comments onto B&amp;NES Portal.</p>	DA/JF	By 25/3/20
<b>13. Parish Plan Update on Action Points</b>		
Report distributed. It was noted the piece in the last newsletter was very informative and well worded.		
<b>14. VE Day 75<sup>th</sup> Anniversary May Celebrations</b>		
A number of ideas for how the community might celebrate VE DAY were received in advance of the meeting and were presented at the meeting. It was resolved that we take the submitted ideas to the community meeting on 14th March 2020, and ask the community how they wish to celebrate VE Day.	DA	As soon as is practical
<b>15. ALCA Skills for Chairman (PSJ) ALCA Planning in Plain English Feedback</b>		
It was noted these were both good and very informative.		
<b>16. Rural Transport</b>		
A suggestion was circulated by DA prior to the meeting that we form a working group to monitor and feedback to the Council information about BaNES Rural Transport Group, including their Bus Strategy. Further work will be undertaken to consider how this can become part of our Climate Emergency activity. DA will be in touch with Neil Butters regarding a B&NES budget for Rural Services.	DA	Ongoing
<b>17. Church/Burial Board</b>		
It was confirmed by Wellow PC/Burial Board that, due to funds in hand, there will be no requirement for a Burial Precept to be paid this coming year.		

<b>18. HELAA/JSP/Local Plan</b>		
The Joint Spatial Plan has been rejected so no longer relevant.		
<b>19. Highways Update</b>		
Both GH and the Clerk have had consultations with Highways and some pot holes have been filled but the problem is ongoing not least because of the amount of rain recently. It was noted the flooding issue has been resolved at Stoney Littleton and Neil Butters, our ward Councillor, offered to intervene with B&NES regarding ongoing pot hole issues and the re-painting of white lines. The Clerk will be in contact with him.	JF	ASAP
<b>20. Public Rights of Way</b>		
Nothing to report. JRB has sent his apologies.		
<b>21 School</b>		
Report distributed. It was noted the school children are enjoying attending Souper Tuesday.		
<p align="center"><b>DATES OF THE NEXT MEETINGS</b></p> <p align="center"><b>31<sup>st</sup> March 2020 – Parish Liaison</b></p> <p align="center"><b>14<sup>th</sup> May Parish Council Annual Meeting</b></p> <p align="center"><b>11<sup>th</sup> June – ALCA meeting</b></p> <p align="center"><b>9<sup>th</sup> July – Parish Council</b></p> <p align="center"><b>16<sup>th</sup> July 2020 – Parish Liaison</b></p> <p align="center"><b>3<sup>rd</sup> September – ALCA meeting</b></p> <p align="center"><b>10<sup>th</sup> September – Parish Council</b></p> <p align="center"><b>22<sup>nd</sup> October 2020 – Parish Liaison</b></p>		