

**MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 20th
JANUARY 2022**

Present Alan Keating, Ian Cannock (Vice-Chair), Carolyn Keating (Chairman), Fiona Crockett, Glen Harrington, Joy Schneiderman and Jean Fossaceco (Clerk)

Tricia Wastvedt arrived at 19.38

- 1. Apologies:** Danielle Parker.
- 2. Declaration of Interests for this meeting:** None
- 3. 10 Minutes Public Participation** – None requested.
- 4. Minutes of the last meeting:** Item 5 – Remove ‘CK will liaise with NB’. Item 11 – IC asks that we record why we are going to change email addresses to designated email addresses – reason - risk of potential SPAM/virus.

5. Clerk’s Report	ACTION	TIMELINE
As distributed.		
6. Financial Matters		
<p>Precept for 2022/23 – It was agreed unanimously that, in view of the council’s current healthy financial position and given the present and forthcoming pressures on the cost of living, the Council will keep the precept at its current level. The clerk will submit this to B&NES.</p> <p>The following payments were agreed:</p> <p>Payments out: Clerk’s salary - £532.00 - Clerk’s expenses - £59.33 HMRC - £133.00 B&NES Play area inspections 2021/22 - £404.45 Dunkley’s Payroll - £43.20</p> <p>The play area quote from B&NES of £537.50 plus VAT for play area repairs was accepted by the Council.</p>	JF	By the 1 st February
7. Planning		
<p>The planning applications and those with decisions listed below were all noted.</p> <p>Outline planning application Ref 21/04509/OUT outline planning application for the erection of up to 255 dwellings at Writhlington.</p> <p>Double Hill Farm - conversion and extension of agricultural building to form holiday accommodation - 21/02641/FUL – Permit</p> <p>Appeal Ref: APP/F0114/W/21/3278678 St. Julian’s Farm, St Julian’s Road, Shoscombe, Bath BA2 8NE – appeal allowed</p> <p>Braysdown Stables Ltd Gassons Peasedown St. John Bath Bath and North East Somerset BA2 8FE 21/05296/FUL</p>		
8. Climate and Nature Group		
Nothing new to report at this point. ***Agenda Item	***Agenda Item JF	March

9. Village Hall Play Area		
<p>A) Play area repairs following inspections – discussions took place regarding repairs required to the play area highlighted both from B&NES and councillors and it was agreed the clerk would ask B&NES Parks Dept to begin these as soon as possible.</p> <p>B) Play area improvements – new equipment/removal of Social Play Area equipment – FC has looked into potential pieces of new equipment and forwarded to councillors. It was acknowledged size needs to be considered due to limited space. FC will be meeting at the play area with a local contractor/supplier next week to look at other options including the removal of the Social Play piece and possibly the bench. She will report back at the next meeting. ***Agenda Item. It was agreed the whole area will be assessed during this coming year. Fund raising for improvements is also being considered in conjunction with the Village Hall Management Committee.</p>	<p>JF</p> <p>FC</p> <p>***Agenda Item -JF</p> <p>The Council/VHMC</p>	<p>ASAP</p> <p>Week commencing 24th January</p> <p>March</p> <p>Ongoing</p>
10. Councillor Reports		
<p>As distributed.</p> <p>A) Village Hall – no new updates</p> <p>B) HELAA/JSP/Local Plan – nothing new to report</p> <p>C) Public Rights of Way – concerns have been raised about three issues – the steps down from the Cinder Path are very muddy (this has been noted), there is a need for some scraping of part of the Path; this will take place soon and horses being ridden along the footpath from Rag Hill to Braysdown. A barrier has now been erected at the bottom but the clerk will mention in the newsletter that this is not a bridle path.</p> <p>D) School – Open the Book assemblies will commence soon and FC is to meet with the Head to discuss Jubilee plans.</p> <p>E) Highways – GH is to meet with the Ward Councillor and Highways on 4th February to discuss outstanding Highways issues.</p> <p>F) Church – nothing new to report.</p>	<p>JF</p> <p>FC</p> <p>GH</p>	<p>By newsletter deadline</p> <p>January 2022</p> <p>February 2022</p>
11. Council Designated Emails		
<p>Any further information and costs from the member of the community looking into this for us will be distributed in time for the March meeting ***Agenda Item The clerk will check when the latest, already distributed, special offer expires.</p>	<p>***Agenda Item</p> <p>JF</p>	<p>March</p> <p>ASAP</p>
12. Review of the Number of Councillors		
<p>Following a lack of a minimum of 4 councillors (therefore non-quorate) on two occasions due to apologies meaning meetings were unable to take place, research has taken place with a view to legally reducing our number of councillors. We are told this could not take place unless there is a Community Governance Review which is not planned for the near future. should we wish to pursue this, it would be costly so the Council will, therefore, remain at 11 and still has 3 vacancies.</p>		

13. Jubilee Celebrations		
<p>A meeting has taken place and it was agreed residents and the community will be consulted as to what they would like to happen. Celebrations could take place during 2nd -5th June and could possibly include a street party. Money in the Community Fund of £1,600.00 is still available some of which could be used to help with costs. ***Agenda Item</p>	<p>***Agenda item JF</p>	<p>March</p>
14. Update on Clerk's Training		
<p>The clerk confirmed she has begun training and will report back to the March meeting. ***Agenda Item</p>	<p>***Agenda Item JF</p>	<p>March</p>
15. Clerk's Appraisal Report		
<p>As distributed. CK submitted a response to this to Councillors. Following discussions, it was proposed the report be rejected. Proposed - CK and seconded – AK. The vote was carried with one abstention, 3 for and 3 against. The Chairman exercised their casting vote. In the meantime, it was agreed, the clerk will keep a log/time sheet of hours/extra hours both for training and PC work to request reimbursement for some of those as per her contract</p>	<p>***Agenda Item JF</p>	<p>March</p>
16. Review of Clerk's absence/attendance policy		
<p>As distributed. Discussions took place. Some amendments will be made by FC and it will be re-presented in March with a proposal to adopt. Should the policy be adopted, the Council should then highlight which areas of the clerk's current contract need to be re-visited. ***Agenda Item - NOTE TO BE LISTED BELOW PERSONNEL GROUP ITEM</p>	<p>FC ***Agenda Item JF</p>	<p>By March meeting March</p>
17. Personnel Group Report		
<p>Report distributed. Following discussions, it was decided this will be added to the March agenda to discuss/agree whether the Personnel Group should have delegated powers including Terms of Reference. ***Agenda Item NOTE TO BE LISTED ABOVE REVIEW OF CLERK'S ABSENCE/ATTENDANCE POLICY</p>	<p>***Agenda Item JF</p>	<p>March</p>
<p>DATES OF THE NEXT MEETINGS 8th February – Bathavon Forum 10th March 2022 – Parish Council meeting 23rd March 2022 – Parish Liaison 12th May 2022 – Parish Council meeting 22nd June – Bathavon Forum 13th July 2022 – Parish Liaison 20th September – Bathavon Forum 12th October 2022 – Parish Liaison</p>		