

MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 24TH
NOVEMBER 2016

Present: Jackie Withers (Chair), Jean Fossaceco (Clerk), Mary Upton, Andrew Wilding, Amy Craddock, Lee Crowther-Russell and Grant Thomas

Also Present: 3 members of the public and our Ward Councillor, Neil Butters

1. **Apologies:** Brenda Whitchurch and Ian Cannock
2. **Declaration of Interests for this meeting:** Mr Wilding declared an interest in the Planning Application 16/05310/FUL in Item 15.

The recording of the minutes was raised by Mr Wilding following the clerk's appraisal. It was suggested that the minutes are more concise and record decisions rather than the discussions and if any corrections are required, they are made at the next meeting.

3.and 4. 10 Minutes allocated for public participation/questions – Request by the History Society for proposed PC ownership of display boards	ACTION	TIMELINE
Mr Withers showed the council the History Society display boards which they hope to install along the cycle path and Single Hill. Sustrans have endorsed the installation of these but planning permission is required. Mr Butters has been advising on available financial support. He has told the Society that the planning fees would be halved if the boards are taken on as a PC asset – therefore £192.50. The History Society have suggested they put together the application and forward to the clerk for submission. Proposed – Grant Thomas and seconded – Mary Upton. Unanimously agreed.	JW/JF	
5. Broadband – presentation by Truespeed (cancelled)		
Improvements to Broadband speeds was a key and commonly proposed suggestion resulting from the Parish Plan Questionnaire. Mr Thomas will try and re-schedule this presentation to the council for 12 th January 2017. He is also looking into a further quote from a satellite broadband company.	GT	January meeting
6. Minutes of the last meeting		
These were found to be a true record.		
7. Parish Plan		
Report already distributed. The Steering Committee will undertake a 20 minute presentation at the meeting on 15 th December meeting at 8.00 p.m.to include: the main themes, an action plan and a draft template. Members of the community have indicated they would like to join larger groups such as an environmental group. It was suggested those interested should be contacted and brought together with a link PC member. Mr Crowther-Russell offered to act as the link and Mr Wilding will support him. ** At this point, Mr Crowther-Russell suggested possible co-options to the council be discussed at the next meeting.	LCR/MU and Steering Group	December meeting
8. Village Hall		
Report and minutes already distributed. This was an important meeting in terms of the future of the Hall and there was an excellent response with new volunteers coming forward. The next meeting will be on 6 th December.	GT	

9. School and Young People and Inspection of the Play-Area		
The clerk has spoken to Jane Robson at B&NES who is arranging the annual technical inspection of the play-area. This will be followed up with weekly visual inspections by the council; Mrs Craddock whenever possible. Mr Wilding has set up a Google app where inspection results can be recorded. Any unsatisfactory results will be reported to the clerk and action taken with tape to remove the piece of equipment from use and repairs arranged.	PC/AC	Ongoing
10. Fracking		
Report already distributed. Mr Upton will be adding further information in the newsletter.	CU	
11. Upgrading of the Cinder path		
Report already distributed. BA23/25 has now been repaired. Following the preparation of the comprehensive report regarding the Cinder Path, which details proposed ways forward for the upgrading of this arterial link, Mrs Withers asked the council to formally agree to proceed. Proposed – Mrs Withers, seconded – Mr Crowther-Russell. This was unanimously accepted.	JW	
12. Burial Board		
Report already distributed. Discussions took place regarding the mechanics for funding the Burial Board. These will be ongoing and reported upon at the next meeting.	LCR	Ongoing
13. Clerk's Appraisal		
This took place on Monday 7 th November and was found to be useful for all parties.		
14. White Hill Drains		
Report already distributed. B&NES will deal with the issue of overflow by jetting the drains to dislodge the tree roots obstructing them.		
15. Planning		
Application 16/05310/FUL – St Julian's Farm, is under consideration by B&NES. The Parish Council submitted comments following consultation with neighbours.		
16. BT Red Heritage Telephone Kiosk		
Report already distributed. The council will be contacted by BT directly when a decision has been reached on adoption.		
17. Financial Matters		
Financial report already distributed. Mr Wilding has offered to assist the clerk with some suggested adaptations to the Excel Spreadsheet to give a clearer picture of Parish Plan expenditure. We have now received the VAT refund - £609.90. Cheques were issued to the Mr Martin Phillips for Survey Monkey costs - £52.00 and to Mr Upton for Parish Plan expenses - £37.98.		

DATES OF THE NEXT MEETINGS

15th December – Parish Council – Neil Butters can attend
12th January 2017 – Parish Council meeting
18th January 2017 – ALCA (normally Saltford)
15th February – Parish Liaisons (Keynsham)
8th March – Parish Liaisons (Keynsham **Note date change)
9th March – Parish Council
6th April – Parish Council
4th May – Parish Council Social event – note date change
23rd May – Parish Council Annual Meeting – note date change
25th May – ALCA
8th June – Parish Council
28th June – Parish Liaisons
13th July – Parish Council
14th September – Parish Council
28th September – ALCA
12th October – Parish Council
26th October – Parish Liaisons
9th November – Parish Council
14th December – Parish Council
25th January 2018 – ALCA
28th February 2018 – Parish Liaisons