MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY 11th MAY 2023

Present: Ian Cannock (Chair), Fiona Crockett, Tricia Wastvedt, Lisa Coles, Anthony Lewis (Vice-Chair), David Cradock and Jean Fossaceco (Clerk)

Also Present: Fiona Gourley – Ward Councillor, Mary Bon and John Davey

- 1. Apologies: None
- 2. Declaration of Interests for this meeting: DC with regard to the grass cutting contract
- 3. 10 Minutes public participation: Mary Bon and John Davey attended the meeting to discuss the possible renovation/replacement of some of the finger posts in the village. They had distributed some information and photographs prior to the meeting. How much is B&NE's responsibility for the maintenance/upkeep of these is being investigated along with research into alternative projects/sponsorship/grants and funding. The Parish Council agreed a working group comprising of MB, JD and DC will look into options and this will be included on the agenda in July. *****Agenda Item JF**
- 4. Minutes of the last Meeting: All in order.

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5. Clerk's Report	ACTION	TIMELINE
As distributed. The clerk reported that the leaving gathering for Neil		
Butters has been cancelled. Once an alternative is confirmed, the		
Council will be informed. A request for feedback regarding the new DRT		By newsletter
bus service and the Dial a Ride one will be included in the next	JF	deadline
newsletter piece.		
6. Financial Matters		
Presentation of financial paperwork:		
The following financial reports were presented to the Council:		
1. Annual Governance Statement 2022 to 2023 – section 1 – JF – All in		
agreement		
 Annual Accounting Statements 2022 to 2023 – section 2 - JF – all in 		
agreement	JF	By June
3. Certificate of Exemption – JF – all in agreement. This will be scanned and	•	deadline
sent to our auditors.	JF	By 9 th June
Date of Exercise of Public Rights – 12th June – 21st July – will published on	5.	by 5 suite
our website and put onto notice boards along with financial reports.		
Payments out:		
Clerk's Salary - £730		
HMRC - £182.50 plus £205.00 for 2022/23 after National Insurance queries		
have been resolved	15	
Clerk's Expenses – £59.33 plus £39.78 (stamps, extra paper, extra printing	JF	All to be paid
costs, defibrillator oil spray and internal auditor fee) = ± 99.11		
McFee (2023/24) - £109.99 Newsletter - £750.00 (includes £200 Church donation see 'payments in')		
Website Domain names - £20.39		
BHIB Insurance - £670.87 - 2023/24		
All the above payments were approved – all in favour.		_
ALCA - £110.76 (already approved and paid financial year 2023/4)		Noted
Dunkley's Payroll - £54.00 (already paid) Payments in:		
Precept - £5,261.10		
Church newsletter contribution - £200.00		
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Grass cutting quotes – these were discussed and a decision to accept the		
lowest quote - Cradock and Son - was proposed – IC and seconded – TW. 5 in		
favour, one abstention due to Declaration of Interest.		
7. Planning 23/00844/FUL – Old Post Office - Decision Notification noted - approve		
8. Climate, Nature and Sustainability Working Group		
1. EV charging points – there has been an issue with making		
contact with B&NES with regard to this and an answer as to	T 14(
whether we can be part of the charging network will be sought.	TW	ASAP
2. Planting of the oak tree – this will take place in the Autumn		
3. Community Garden – a meeting will take place to discuss this		
initiative regarding costs and viability which may require plans	-	
to be adjusted. The Council will be kept up to date.	TW	Ongoing
9. Councillor Reports		
A) Village Hall – DC will now be the Village Hall PC representative.		
The clerk will circulate the Village Hall accounts.	JF	ASAP
B) HELAA/JSP/Local Plan – report distributed.		
C) PROW – the B&NES drainage survey has now been shortlisted		
so we should receive this soon; the screen is now in place.		
D) School – Report distributed. It was noted both St Julian's and		
Shoscombe have recently had Ofsted inspections.		
E) Highways – it was noted work on pot holes has been		
undertaken.		
F) Church and Burial Board – report distributed. It was noted the		
pillar and gate at the cemetery have been badly damaged by a		
vehicle. Quotes for repairs are being sought and an insurance		
claim is to be submitted. An advert for the role of Burial Board		
clerk is being advertised.		
10. Restoration of Finger Posts		
See Public Participation. ***Agenda Item July	DC plus MB & JD	Ongoing
11. Defibrillator Training		
After contact with Great Western Ambulance, two dates have been		
decided upon – Monday 14 th August (1 st choice) Monday 21 st August		
(2 nd choice). The clerk will contact the Village Hall to book the training	JF	ASAP
which lasts approximately one hour. Great Western Ambulance will		
also be contacted to confirm this.		
12. Tribute for Queen Elizabeth		
Research continues regarding the tree, the size and the location. Once this has		
been decided upon, it will be planted in the Autumn. Consideration regarding	JF	***July
a ceremony of some kind will be discussed at the next meeting. *Agenda Item		Agenda
13. Confirm PC Meeting Dates		
13 th July, 14th September, 16 th November, 11 th January and 7 th March.		
The clerk will book these dates with the Village Hall.	JF	ASAP
Dates of Next Meetings: 7 th June – ALCA – TBC		
14 th June - Bathavon Forum		
13 th July – Parish Council		
19 th July – Parish Liaison		
14 th September – Parish Council		
18 th October – Parish Liaison		
16 th November – Parish Council		
11 th January 2024 – Parish Council 7 th March 2024 – Parish Council		
7° iviarch 2024 – Parish Council		