

**MINUTES OF THE MEETING OF SHOSCOMBE PARISH COUNCIL HELD ON THURSDAY  
25<sup>TH</sup> FEBRUARY 2016**

**Present:** Jackie Withers (Chair), Mary Upton, Jean Fossaceco (Clerk), Andrew Wilding, Brenda Whitchurch, Grant Thomas, Lee Crowther-Russell, Amy Cradock and Ian Cannock (Vice-Chair)

**5 members of the Public were in attendance.**

**Apologies:** None

**Declaration of Interests:** None declared.

**Minutes of the last meeting:** These were found to be a true record.

<b>Matters Arising</b>	<b>Action</b>	<b>Timeline</b>
Placemaking/Spatial Plans – Parish Council comments have been submitted and the next round of consultations will be in the summer. Workshops/working parties for the JSP (Joint Spatial Plan) have been set up and both Mary Upton and Jackie Withers will attend these when they can. The next meetings will be on 17 <sup>th</sup> March and 26 <sup>th</sup> May. It is envisaged that the Plan will be adopted in 2017. Julie O'Rourke has recently sent in links for both Plans which the council will consider. The Spatial Plan is a West of England Initiative addressing housing needs, transport and accompanying infrastructure. There is a worry that the need for more houses could mean building is allowed on land which is currently Green Belt. We also need to keep an eye on what happens in Peasedown St John as this could impact on Shoscombe.	Ian Cannock plus all PC members	Ongoing
Repairs to Wellow Lane – This will begin at the end of March/ beginning of April. Mrs Fossaceco will ask if they have a more specific date so we can warn people of road closures and diversions etc. Trial digs have been undertaken.	JF	ASAP
White Hill Garages planning application – This application is to be considered at committee on the 9 <sup>th</sup> March. Andrew Wilding is hoping to attend and Neil Butters will also speak on behalf of the PC.	AW	March

<p style="text-align: center;"><b><u>Parish Plan</u></b></p> <p>Tricia Wastvedt made a short presentation regarding both the background and the present position with the Plan (see attached notes). The Terms of Reference have been revised and were passed by the PC unanimously. It was noted the budget would need to be clarified. The £700 earmarked for the CCTV could be allocated to Plan costs together with other monies and donations which are still coming in. It was agreed the budget should not be open ended but a defined figure. The Plan itself is for our specific area plus environs such as Braysdown, Foxcote and Woodborough.. While 'not carrying the weight of a more formal Placemaking or Neighbourhood Plan (both of which are more housing and development based), it is taken into consideration by B&amp;NES as it reflects the views, concerns and wishes of the Community. When the questionnaire is ready, Lee Crowther-Russell and Grant Thomas offered to look into competitive printing costs. It was decided we would not offer an online submission. Once printed, the Plan will need to be distributed, collected, information collated and data inputted into Survey Monkey for analysis. Once the Plan has been produced (sometime next year it is thought) then it will be printed. Mr Cannock suggested there could be an online copy for people to view. Ms Wastvedt felt a hard copy would be better, Mr Wilding did however, point out there would be a cost issue of producing this, as we would wish the final document to reflect the hard work of everyone involved and not something to be skimped on financially. Invitations to join a Steering a Committee have been and will be detailed in the Newsletter but, as yet, no one has come forward. The deadline for expressions of interest is the 17<sup>th</sup> March. People are then invited to come to the next PC meeting and discuss their interest.</p>	<p>Mary Upton together with Steering Committee</p> <p>LCR/GT</p>	<p>Ongoing</p> <p>Ongoing</p>
<p style="text-align: center;"><b><u>Roles and Responsibilities</u></b></p> <p>Jackie Withers has devised a table and forwarded to all PC members detailing the different areas of roles and responsibilities of all councillors. She feels the workload should be evenly spread with meetings both for B&amp;NES and the Village Hall, school and Burial Board attended by different members of the council. (see attached table). All councillors agreed to the proposed roles and responsibilities.</p>		

<p style="text-align: center;"><b><u>Village Hall/Play-area</u></b></p> <p>Repairs have been completed to the mushrooms in the play area. (See financial matters for costs). There was some discussion about the costs for grass cutting. The PC have always paid for the cutting of the verges and the play-area with the Village Hall, the Cricket Club and the PC sharing the cost for the cutting of the playing field equally. As the Cricket Club are no longer in operation, this cost will have to borne by the PC and the Village Hall. Traditionally, the VH has always arranged the cutting with the PC billed at the end of the financial year. It was agreed the PC would obtain a quote from David Cradock and let the VH know. It was thought it would need to be cut once every 2 weeks. Mrs Fossaceco/Grant Thomas will contact David Cradock.</p> <p>With regard to our insurance, Mr Wilding negotiated a good deal with Zurich Insurance for 3 years which is about to expire and there is no reason to think they will not be competitive again. It was noted that this saved the village hall quite a considerable sum and that, instead of them reimbursing us for the insurance and the PC then giving them a precept, we would consider one cancelled out the other. Everyone was in agreement.</p> <p>It has been suggested the Hall consider possibly 3 to 4 larger event/wedding bookings involving a marquee a year. These would be for members of the village only and considered carefully. The Village Hall committee are considering this. Grant will keep the PC updated.</p> <p>The Hall Committee needs a Treasurer/bookkeeper. This will be advertised in the Newsletter.</p> <p>There will be a 'brainstorming' meeting held on the 7<sup>th</sup> March regarding the event to celebrate the Queen's 90<sup>th</sup> birthday. Amy Cradock and Grant Thomas will attend. Many thanks to Diana Aiken for organising the meeting.</p>	<p>JF</p> <p>AW</p> <p>GT</p> <p>GT/AC</p>	<p>By March meeting</p>
<p style="text-align: center;"><b><u>School</u></b></p> <p>Amy Cradock is attending FoSSA meetings and feeding back from each both from a village/PC perspective and a school one.</p>	<p>AC</p>	
<p style="text-align: center;"><b><u>Website</u></b></p> <p>It is felt that Lisa Price, who so kindly offered to look after the village website, is finding it hard to manage with a young family. Diana Aiken has offered to help out. She has said she can put email addresses etc on the site and could possibly, with Mary Upton, start a blog. Lee Crowther-Russell offered to look at Facebook for us*****<b>This will be discussed in further detail at the next meeting – Agenda Item.</b></p>	<p>LCR/DA/MU</p>	
<p style="text-align: center;"><b><u>Transparency Grant</u></b></p> <p>Mrs Whitchurch has submitted an application to ALCA for a grant of £790.00 to cover the cost of office equipment (laptop, scanner and office package etc) Many thanks to her for doing this.</p>		



<p> <b>17<sup>th</sup> March JSP</b>  <b>24<sup>th</sup> March – Parish Council – Neil Butters can attend</b>  <b>31<sup>st</sup> March – Training for all councillors and the clerk</b>  <b>13<sup>th</sup> April – ALCA (normally Saltford)</b>  <b>20<sup>th</sup> April – Bathavon Forum</b>  <b>21<sup>st</sup> April – Parish Council</b>  <b>11<sup>th</sup> May – Parish Liaisons (Keynsham)</b>  <b>19<sup>th</sup> May – Parish Council AGM</b>  <b>26<sup>th</sup> May - JSP</b>  <b>22<sup>nd</sup> June – Bathavon Forum</b>  <b>23<sup>rd</sup> June – Parish Council – Neil Butters can attend</b>  <b>14<sup>th</sup> July – Parish Council</b>  <b>No meeting in August</b>  <b>14<sup>th</sup> September – ALCA (normally Saltford)</b>  <b>22<sup>nd</sup> September – Parish Council</b>  <b>5<sup>th</sup> October – Bathavon Forum</b>  <b>12<sup>th</sup> October – Parish Liaisons (Keynsham)</b>  <b>20<sup>th</sup> October – Parish Council – Neil Butters can attend</b>  <b>28<sup>th</sup> November – Bathavon Forum</b>  <b>24<sup>th</sup> November – Parish Council – Neil Butters can attend</b>  <b>15<sup>th</sup> December – Parish Council – Neil Butters can attend</b>  <b>18<sup>th</sup> January 2017 – ALCA (normally Saltford)</b>  <b>15<sup>th</sup> February – Parish Liaisons (Keynsham)</b> </p>		
<p style="text-align: center;"><b>The meeting closed at 9.25 p.m.</b></p>		