

**SHOSCOMBE PARISH COUNCIL**

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Email: [clerk@shoscombecouncil.org](mailto:clerk@shoscombecouncil.org) Thursday 29<sup>th</sup> August 2019**To members of Shoscombe Parish Council****You are summoned to attend a meeting of Shoscombe Parish Council at The Village Hall on  
Thursday 5<sup>th</sup> September 2019 at 7.30 p.m. - Clerk to Shoscombe Parish Council**

No	Agenda Item	Category	Timings
1	To note apologies for absence	Note	7.30 – 2mins
2	Declarations of Interest in items on the agenda	Note	7.32 – 5 mins
3.	10 minutes allocated for Public Participation/questions (2 mins per person)	Note	7.37– 10 mins
4.	To confirm the minutes of the meeting on 11 <sup>th</sup> July are correct	Approve	7.47 – 5 mins
5.	Clerk's Report - JF	Note	7.52 – 5 mins
6.	<b>Financial Matters:</b> <b>Dunkley's payroll - £24.00</b> <b>ALCA Training invoice - £200.00 (£46.50 from Wellow PC)</b> <b>Heartsafe – defibrillator training - £195.00</b> <b>DA-new bank signatory/ discuss delegated approval of certain payments-NG</b>	Approve	7.57 – 5 mins
7.	<b>Update on installation of the defibrillator in the Red Heritage Telephone Kiosk – Additional Training – provisional date 11<sup>th</sup> November</b>	Note	8.02 – 3 mins
8.	<b>Broadband – DA - Truespeed/Gigaclear – Report distributed</b>	Note	8.05 – 3 mins
9.	<b>Village Hall Recreation Ground and Play Area Considerations:</b> A) Insurance Claim - update B) Weekly Checks C) <b>The Future</b> Maintain the status quo of play area and undertake repairs – consider costs/quotes Consider removing the play equipment and make good the ground Renewing all the play area equipment and pursue grants D) Village Hall roof update - <b>AB</b> E) Village Hall meeting and accounts - <b>AB</b>	Note Agree  Discuss/ Agree  Note Note	8.08 – 10 mins   8.18- 3 mins
10.	<b>Metal Detecting – Documents distributed</b>	Approve	8.21 – 5 mins
11.	<b>Planning:</b> <b>Double Hill planning application - 19/00147/LBA – statement to panel 3<sup>rd</sup> July moved to 31<sup>st</sup> July – Report decision</b> <b>Railway Terrace - 19/03624/FUL</b> <b>Meeting with B&amp;NES Planning – report distributed- DA/GH</b> <b>Planning Procedures – Best Practice</b>	Note  Note  Agree	8.26 - 3 mins  8.29– 10 mins
12.	<b>Review on key points ALCA Training – Report distributed - CK</b>	Note	8.39– 10 mins
13.	<b>What do we want to achieve in our 4 years on behalf of the Community</b>	Agree	8.49– 10 mins
14.	<b>Climate Crisis/Parish Plan – Sustainability Projects – TW- Report distributed</b>	Discuss/Agree	8.59- 10 mins
15.	<b>Business Procedures:</b> External Communications Standing Orders – Review (copy distributed) Risk Assessment – Review (copy distributed)	Discuss/ Approve	9.09 – 10 mins
16.	<b>HELAA/JSP/Local Plan</b>	Note	9.19 – 2 mins
17.	<b>Highways Update – report distributed - GH</b>	Note	9.21 – 5 mins
18.	<b>Public Rights of Way – JRB – Report distributed</b>	Note	9.26 – 5 mins
19.	<b>Church – JS - Report distributed</b>	Note	9.31 – 3 mins
20.	<b>School – FC Nothing to report</b>	Note	9.34 – 0 mins
21.	<b>Committee for Clerk's Annual Review</b>	Agree	9.34– 3 mins
22	<b>Dates of the next meetings:</b> <b>18<sup>th</sup> September - ALCA</b> <b>30<sup>th</sup> October – Parish Liaison</b> <b>14<sup>th</sup> November – Parish Council</b> <b>16<sup>th</sup> January 2020 – Parish Council</b>		