

**SHOSCOMBE PARISH COUNCIL**

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Email: [clerk@shoscombecouncil.org](mailto:clerk@shoscombecouncil.org) Thursday 7<sup>th</sup> May 2020**To members of Shoscombe Parish Council****You are summoned to attend a meeting of Shoscombe Parish Council Remotely on the Jitsi Platform on Thursday 14<sup>th</sup> May 2020 at 7.00 p.m.****Clerk to Shoscombe Parish Council**

No	Agenda Item	Category	Timings
1	To note apologies for absence	Note	7.00 - 2 mins
2	Declarations of Interest in items on the agenda	Note	7.02 - 2 mins
3.	10 minutes allocated for Public Participation/questions (2 mins per person)	Note	7.04 - 10 mins
4.	To confirm the minutes of the meeting on 12th March 2020 are correct with addition of Weebly cheque <b>£89.98</b> and Dunkley's - <b>£36.00</b> issued in March. 'Minutes of the last meeting' – should read 16 <sup>th</sup> January	Approve	7.14 - 3 mins
5.	<b>Administration:</b> <ul style="list-style-type: none"> <li>• Amended General Privacy Notice</li> <li>• Remote Meeting Protocol</li> <li>• Amended Risk Assessment</li> </ul> <b>The Annual Assembly of Electors</b> cannot take place remotely not being covered in the latest legislation. <b>The Annual Parish Council meeting</b> has been postponed – decide a new date or postponement until May 2021	Agree  Note  Discuss/Agree	7.17 – 10 mins
6.	Clerk/Chair's Reports- JF/DA	Note	7.27 -15 mins
7.	<b>Financial Matters:</b> <b>Presentation of Financial paperwork:</b> <ol style="list-style-type: none"> <li>1. Internal Audit report</li> <li>2. Annual Governance Statement 2019 to 2020 - JF</li> <li>3. Annual Accounting Statements – 2019 to 2020 - JF</li> </ol> <b>Decide date for Notice of Public Rights.</b>  <b>ALCA – £82.57</b> <b>BHIB Insurance – £496.16</b> <b>DA – Domain Expenses - £19.19</b> <b>Clerk's Salary – £532.00</b> <b>Clerk's Expenses – £59.33</b> <b>HMRC - £133.00</b>  <b>Money Received – Precept £5,261.10</b>  <b>NATWEST to Triodos Bank/Signatories</b>	Review and Approve  Agree  Agree  Note  Agree	7.42 – 15 mins
8.	<b>Sustainability and Climate Crisis Working Group:</b> Allotments – Procedure and potential sites – TW/GH	Deferred until time appropriate	
9.	<b>Strategic Planning for Parish Council Initiatives: - DA</b> <ol style="list-style-type: none"> <li>1. A proposal that we have a parish council working group responsible for following any WECA or BaNES Local Development Plans or Transport Plans so that we can suggest a position</li> </ol>	Agree	7.57 – 20 mins

	<p>Shoscombe might take in any surveys that are made available to communities. Report distributed - <b>DA</b></p> <p>2. A proposal that we arrange a remote workshop for members of the council to review and appraise the Parish Plan. This would enable us to assess which areas are now the focus for our attention and the work involved for the Parish Council and the community at large. Any proposals can then be taken to a formal council meeting to finalise and ratify. Report Distributed - <b>DA</b></p> <p>3. A proposal to consider options and carry out a feasibility study for a Community Energy Scheme . Report distributed – <b>JRB</b></p> <p>4. A proposal to set up a weekly email communication within the parish – Report distributed - <b>NG</b></p>	<p><b>Agree</b></p> <p><b>Agree</b></p> <p><b>Agree</b></p>	
10.	<p><b>Business Procedures</b>  Standing Orders Review (Draft) - <b>CK/GH/FC</b>  Supplementary S/O notes</p>	<p><b>Consider</b>  <b>Agree</b></p>	<p><b>8.17 – 15 mins</b></p>
11.	<p><b>Village Hall/Recreation Ground and Play Area Considerations: see Clerk's Report for A,B and C</b>  A) Insurance Claim – update - <b>JF</b>  B) Weekly Checks - <b>JF</b>  C) Gate locking to Village Hall car-park - <b>JF</b>  D) New Notice Board - <b>JF</b></p>	<p><b>Note</b></p> <p><b>Note</b></p>	<p><b>8.32 – 5 mins</b></p>
12.	<p><b>Planning:</b>  St Julian's Farm - Planning Application - 20/00792/ADCOU - Decision</p>	<p><b>Note</b></p>	<p><b>8.37 – 2 mins</b></p>
13.	<p><b>VE Day 75<sup>th</sup> Anniversary May Celebrations (Postponed until later date)</b></p>	<p><b>Note</b></p>	<p><b>8.39 – 2 mins</b></p>
14.	<p><b>Church /Burial Board– JS</b></p>	<p><b>Note</b></p>	
15.	<p><b>HELAA/JSP/Local Plan - IC</b></p>	<p><b>Note</b></p>	
16.	<p><b>Highways Update – GH - Report distributed</b></p>	<p><b>Note</b></p>	<p><b>8.41 – 2 mins</b></p>
17.	<p><b>Public Rights of Way – JRB</b></p>	<p><b>Note</b></p>	
18.	<p><b>School – FC</b></p>	<p><b>Note</b></p>	
19.	<p><b>Dates of next meetings:</b>  <b>9<sup>th</sup> July – Parish Council meeting</b>  <b>3<sup>rd</sup> September – ALCA meeting TBC</b>  <b>10<sup>th</sup> September – Parish Council</b>  <b>22<sup>nd</sup> October 2020 – Parish Liaison TBC</b>  <b>12<sup>th</sup> November – Parish Council to be agreed</b>  <b>14<sup>th</sup> January 2021 – to be agreed</b>  <b>11<sup>th</sup> March – to be agreed</b></p>		<p><b>8.43 – 2 mins</b></p>