

**SHOSCOMBE PARISH COUNCIL**

22, Wellow Lane, PSJ BA2 8JS

Tel: 01761 431068

Email: [clerk@shoscombecouncil.org](mailto:clerk@shoscombecouncil.org) Thursday 29<sup>th</sup> April 2021**To members of Shoscombe Parish Council****You are summoned to attend a meeting of Shoscombe Parish Council to be held remotely on Thursday 6th May at 7.00 p.m.**Clerk to Shoscombe Parish Council – Jitsi Link: <https://meet.jit.si/ShoscombeParishCouncil>**Apologies****AGENDA FOR ANNUAL PARISH COUNCIL MEETING 6<sup>th</sup> MAY 2021**

1. Election of the Chair and Vice-Chair/ Responsible Financial Officer confirmed as clerk
2. Election of Councillors to other roles – Burial Board, Village Hall rep etc (see attached)
3. Subscriptions/Donations/Precepts to the Village Hall, Burial Board, Newsletter
4. Confirmation of dates for all forthcoming meetings during next financial year.

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No	Agenda Item	Category	Timings
1	To note apologies for absence	<b>Note</b>	<b>7.15 – 2 mins</b>
2	Declarations of Interest in items on the agenda	<b>Note</b>	<b>7.17 – 2 mins</b>
3.	10 minutes allocated for Public Participation/questions - Tim Wainwright – to answer questions regarding proposal to install CCTV at the Village Hall	<b>Note</b>	<b>7.19 – 10 mins</b>
4.	To confirm the minutes of the meeting on 11th March are correct	<b>Approve</b>	<b>7.29 – 2 mins</b>
5.	Clerk's Report - JF	<b>Note</b>	<b>7.31 – 2 mins</b>
6.	<b>Financial Matters:</b> <b>Presentation of Financial paperwork:</b> 1. Annual Governance Statement Section 1 2020 to 2021 - JF 2. Annual Accounting Statement Section 2 – 2020 to 2021 - JF 3. Internal Audit Report  <b>Payments in: Precept - £5261.10</b> <b>Village Hall - £709.00</b>  <b>Clerk's Salary - £532.00</b> <b>HMRC - £133.00</b> <b>Clerk's Expenses – £169.32 (includes standard expenses plus Internal Audit fee £20 and McFee £89.99)</b> <b>Flooring and Lino for Village Hall – £709.00</b> <b>Printing of Climate Change Survey - £62.50</b> <b>Website Domain Fee - £19.19</b>	<b>Approve</b>  <b>Approve</b>         <b>Approve</b>	<b>7.33 – 15 mins</b>

	<b>Website email addresses - £150.00</b> <b>ALCA - £99.59 (paid as already authorised)</b> <b>ALCA – Good Councillor Training - £200</b> <b>Burial Board - £476.00 – if required</b> <b>Newsletter - £300 – if required</b> <b>BH1B Insurance 2019/20 – Increase in Village Hall value</b> <b>£306,000.00 – Premium £571.87</b> <b>Play area Inspections - £182.66 plus VAT</b>		
7.	<b>Planning:</b> <b>A. Weeks – St Julian’s Farm - 21/01678/ADCOU – Response</b> <b>B. Springfield Farm decision 21/000840/CLEU</b> <b>C. Paglinch Farm decision 21/00357/FUL</b> Procedure - notifying residents as soon as planning applications are submitted to B&NES - Proposal - CK	Discuss/Agree Note Note  Discuss/Agree	7.48 – 10 mins
8.	<b>Climate Change and Sustainability Update from Working Group:</b> Residents’ response to survey Forum update - TW	Note Note	7.58 – 10 mins
9.	<b>Community Matters:</b> A) Community Fund – Update - CK B) Ward Councillor Empowerment Fund (WCEF) – CK Proposal – Apply and for which initiative	Note Discuss/Agree	8.08 – 10 mins
10.	<b>Village Hall/Recreation Ground and Play Area Considerations:</b> A) Play area/Weekly Checks/Park Repairs - JF B) Gate locking rota to V/Hall car-park following anti – social behaviour – update DP/CK C) Proposal – Installation of CCTV - DP/CK	Discuss/Agree	8.18 – 10 mins
11.	<b>Feedback from ALCA Training – TW/AK/AL/DP</b>	Note	8.28 – 5 mins
12.	<b>Councillor Reports – already distributed</b> A) Village Hall - DP B) HELAA/JSP/Local Plan – IC C) Public Rights of Way – AK D) School – FC E) Highways – GH F) Church/Burial Board - JS	Note	8.33 – 5 mins
13.	<b>Parish Council Meetings during Covid 19 - Update from NALC</b> Decision on future meetings: face to face from 7 <sup>th</sup> May Proposal - delegating planning application decisions (now we cannot meet remotely)	Discuss/agree	8.38 – 10 mins
14.	<b>Business Procedures</b> Standing Orders Review Risk Assessment - Review	Discuss/agree	8.48 – 5 mins
	<b>Dates of the next meetings:</b> <b>25<sup>th</sup> May – ALCA</b> <b>8<sup>th</sup> July – Parish Council meeting</b> <b>14<sup>th</sup> July – Parish Liaison meeting</b> <b>1<sup>st</sup> September – ALCA</b> <b>2nd September – Parish Council meeting **(NOTE DATE CHANGE)</b> <b>13<sup>th</sup> October – Parish Liaison meeting</b> <b>2<sup>nd</sup> December - ALCA</b>		