

SHOSCOMBE PARISH COUNCIL

22, Wellow Lane, PSJ BA2 8JS

Tel: 01761 431068

Email: clerk@shoscombecouncil.org **Thursday 5th May 2022**

To members of Shoscombe Parish Council

**You are summoned to attend a meeting of Shoscombe Parish Council at Shoscombe Village Hall
on Thursday 12th May at 7.30 p.m.**

Clerk to Shoscombe Parish Council

AGENDA FOR ANNUAL ASSEMBLY OF ELECTORS 12th May 2022 AT 7.30 P.M. IN THE VILLAGE HALL

Agenda:

- 1. Apologies**
- 2. Declaration of Interests for all meetings**
- 3. Minutes of the last meeting – 23rd May 2019**
- 4. Chair's Report**

AGENDA FOR ANNUAL PARISH COUNCIL MEETING 12th MAY 2022

- 1. Election of the Chair and Vice-Chair/ Responsible Financial Officer confirmed as clerk**
- 2. Election of Councillors to other roles – Burial Board, Village Hall rep etc (see attached)**
- 3. Subscriptions – ALCA £102.36 (already approved and paid) /Donations - £141.00 Tree Club and £300 Jubilee Celebrations (already approved and paid) /Precepts - Burial Board – TBC Newsletter - TBC**
- 4. Confirmation of dates for all forthcoming meetings during next financial year – note possible Election 14th July.**

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Tel: 01761 431068

Email: clerk@shoscombecouncil.org Thursday 5th May 2022**To members of Shoscombe Parish Council****You are summoned to attend a meeting of Shoscombe Parish Council at The Village Hall on Thursday 12th May 2022 at 8.00p.m.****Clerk to Shoscombe Parish Council**

No	Agenda Item	Category	Timings
1	To note apologies for absence	Note	8.00 – 2mins
2.	Co-option to fill remaining co-option vacancy	Approve	8.02 – 5 mins
3	Declarations of Interest in items on the agenda	Note	8.07 - 2 mins
4.	10 minutes allocated for Public Participation (2mins each)	Note	8.09 – 10 mins
5.	To confirm the minutes of the meeting on 22 nd March 2022 are correct	Approve	8.19 – 2 mins
6.	Clerk's Report – JF	Note	8.21– 2mins
7.	<p>Financial Matters:</p> <p>Presentation of Financial paperwork:</p> <p>1. Annual Governance Statement 2021 to 2022 – section 1 - JF</p> <p>2. Annual Accounting Statements 2021 to 2022 – section 2 - JF</p> <p>Date of Exercise of Public Rights – 13th June – 22nd July</p> <p>Donations from the Community Fund already approved and paid 4/4/22:</p> <p>Jubilee Celebrations - £300</p> <p>Tree Club - £141.00</p> <p>Payments out:</p> <p>Clerk's Salary - £730</p> <p>HMRC - £182.50</p> <p>Clerk's Expenses – £59.33 plus McFee - £99.99 and Internal Audit fee £20.00 = £179.32</p> <p>Burial Board - TBC</p> <p>ALCA - £102.36 (already approved and paid financial year 2022/3)</p> <p>Newsletter - TBC</p> <p>DBD Play – 50% deposit paid (financial year 2022/3) - £1,892.40</p> <p>Dunkley's Payroll - £57.60</p> <p>Domain Names - £19.19</p> <p>BH1B Insurance 2022/23 quote - £633.18 (based on a 3 year commitment)</p> <p>Grass Cutting quote for 2022/23 - £1,920</p> <p>Payments in:</p> <p>Precept - £5261.10</p>	<p>Approve</p> <p>Note</p> <p>Approve</p>	8.23 - 15 mins
8.	<p>Planning:</p> <p>St Julian's Farm St Julian's Road Shoscombe Bath Bath And North East Somerset BA2 8NE - 22/01222/ADCOU – comments submitted</p> <p>Land And Buildings To South Of Double Hill Farm Wellow Road Shoscombe Bath Bath And North East Somerset - 22/01342/VAR</p>	Note	8.38 – 2 mins

9.	Personnel Group Report – To consider whether the group should become a committee and have delegated powers and Terms of Reference – TW	Discuss	8.40 – 10 mins
10.	Review of Clerk’s absence/attendance policy - Proposal to adopt the policy considering any implications on Clerk’s current contract/job description – FC	Approve	8.50 – 10 mins
11.	Climate, Nature and Sustainability Working Group: 1. Proposal for Shoscombe Parish Council to declare an Ecological Emergency. TW - report distributed 2. Proposal for the Parish Council to recommend that Village Hall funds are held with an ethical bank. TW - report distributed 3. Climate and Sustainability Working Group: TW - report distributed on progress with research into the potential installation of public electric charging points. 4. Application to the Community Fund by the Shoscombe Climate and Nature Community Group. The Group will submit an application.	Discuss/agree	9.00 – 15 mins
12.	Play area improvements – new equipment/removal of Social Play Area equipment – FC	Note	9.15 – 5 mins
13.	Allotments - TW	Discuss	9.17 – 5 mins
14.	Councillor Reports – A) Village Hall B) HELAA/JSP/Local Plan – IC C) Public Rights of Way D) School – FC E) Highways F) Church/Burial Board	Note	9.22 – 5 mins
15.	Council designated email mail boxes – Update JF	Discuss/approve	9.27 – 5 mins
16.	Jubilee Celebrations	Note	9.32 – 2 mins
17.	Update on Clerk’s Training – JF	Note	9.34 – 2 mins
18.	Application for Lottery Funding	Discuss	9.36 – 5 mins
	Dates of the next meetings: 8th June - ALCA 22nd June – Bathavon Forum 13th July 2022 – Parish Liaison 14th July - Parish Council meeting 7th September - ALCA 8th September – Parish Council meeting 20th September – Bathavon Forum 12th October 2022 – Parish Liaison		