

SHOSCOMBE PARISH COUNCIL

22, Wellow Lane, PSJ BA2 8JS

Email: clerk@shoscombecouncil.org Thursday 4th May 2023

To members of Shoscombe Parish Council

**You are summoned to attend a meeting of Shoscombe Parish Council at Shoscombe Village Hall
on Thursday 11th May at 7.30 p.m.**

Clerk to Shoscombe Parish Council - 07857 886394

Signing of Declaration of Acceptance papers plus distribution of Register of Interest papers

AGENDA FOR ANNUAL ASSEMBLY OF ELECTORS 11th May 2023 AT 7.30 p.m. IN THE VILLAGE HALL

Agenda:

1. Apologies
2. Declaration of Interests for all meetings
3. Minutes of the last meeting – 12th May 2022
4. Chair's Report

AGENDA FOR ANNUAL PARISH COUNCIL MEETING 11th MAY 2023

**Co-option of councillors – Declaration of Acceptance papers plus distribution of Register of
Interest papers**

1. Election of the Chair and Vice-Chair/ Responsible Financial Officer confirmed as clerk
2. Election of Councillors to other roles – Burial Board, Village Hall rep etc (see attached)
3. **Subscriptions** – ALCA £110.76 (already approved and paid) **Precepts** - Burial Board – TBC
Newsletter - £750.00 (includes £200 received from the Church)
4. Confirmation of dates for all forthcoming Parish Council meetings

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Email: clerk@shoscombecouncil.org Thursday 4th May 2023**To members of Shoscombe Parish Council****You are summoned to attend a meeting of Shoscombe Parish Council at The Village Hall on Thursday 11th May 2023 at 8.00 p.m. - Clerk to Shoscombe Parish Council**

No	Agenda Item	Category	Timings
1	To note apologies for absence	Note	8.00 – 2mins
2.	Declarations of Interest in items on the agenda (see Annual Assembly of Electors)	Note	8.02 - 2 mins
3.	10 minutes allocated for Public Participation (2 mins each)	Note	8.04 – 10 mins
4.	To confirm the minutes of the meeting on 16th March 2023 are correct	Approve	8.14 – 2 mins
5.	Clerk's Report – JF	Note	8.16– 2mins
6.	<p>Financial Matters:</p> <p>Presentation of Financial paperwork:</p> <p>1. Annual Governance Statement 2022 to 2023 – section 1 - JF</p> <p>2. Annual Accounting Statements 2022 to 2023 – section 2 - JF</p> <p>3. Certificate of Exemption - JF</p> <p>Date of Exercise of Public Rights – 12th June – 21st July</p> <p>Payments out:</p> <p>Clerk's Salary - £730</p> <p>HMRC - £182.50</p> <p>Clerk's Expenses – £59.33 plus £39.78 (stamps, extra paper, extra printing costs, defibrillator oil spray and internal auditor fee) = £99.11</p> <p>McFee (2023/24) - £109.99</p> <p>Burial Board - TBC</p> <p>ALCA - £110.76 (already approved and paid financial year 2023/4)</p> <p>Newsletter – £750.00 includes £200 from the Church (received)</p> <p>Dunkley's Payroll - £54.00 (already paid)</p> <p>Website Domain Names - TBC</p> <p>BH1B Insurance 2023/24 - £670.87</p> <p>Grass Cutting quotes for 2023/24 – 3 quotes received</p> <p>Payments in:</p> <p>Precept - £5,261.10</p> <p>Church newsletter contribution - £200.00</p>	<p>Approve</p> <p>Approve</p> <p>Approve</p> <p>Discuss/approve</p> <p>Note</p>	8.18 - 15 mins
7.	<p>Planning:</p> <p>23/00844/FUL – Old Post Office - Decision Notification</p>	Note	8.33 – 2 mins
8.	<p>Climate, Nature and Sustainability Working Group: Report distributed covering all items - TW</p> <p>1. Update on survey into the potential installation of public electric charging points.</p> <p>2. Planting of the oak tree on the Recreation Field</p> <p>3. Community Garden</p>	Discuss/agree	8.35 – 10 mins
9.	<p>Councillor Reports –</p> <p>A) Village Hall</p> <p>B) HELAA/JSP/Local Plan – IC</p> <p>C) Public Rights of Way - AL</p> <p>D) School – FC</p> <p>E) Highways - DC</p> <p>F) Church/Burial Board - FC</p>	Note	8.45 – 10 mins
10.	Restoration of finger post signs - JF	Discuss	8.55 – 10 mins
11.	Face to face defibrillator training in the Village Hall - JF	Discuss	9.05 – 10 mins

12.	Tribute for Queen Elizabeth 11 AL/TW	Discuss/agree	9.15 – 5 mins
13.	Confirm PC meeting dates -July/Sept/Nov 2023/Jan/March 2024	Agree	9.20 – 2 mins
	<p>Dates of the next meetings:</p> <p>7th June – ALCA - TBC</p> <p>14th June – Bathavon Forum</p> <p>13th July - Parish Council meeting</p> <p>19th July 2022 – Parish Liaison</p> <p>7th September – ALCA - TBC</p> <p>18th October 2022 – Parish Liaison</p>		