

SHOSCOMBE PARISH COUNCIL

22, Wellow Lane, PSJ BA2 8JS

Tel: 01761 431068

Email: clerk@shoscombecouncil.org Tuesday 15th March 2022**To members of Shoscombe Parish Council****You are summoned to attend a meeting of Shoscombe Parish Council to be held in Shoscombe Village Hall on Tuesday 22nd March 2022 at 7.00 p.m.****Clerk to Shoscombe Parish Council – 01761 431068**

No	Agenda Item	Category	Timings
1	To note apologies for absence	Note	7.00 - 2 mins
2.	Nominations and election of Chairman	Discuss	7.02 – 5 mins mins
3.	Resignation of Councillors/ appointment of Ward Councillors	Discuss/note	7.07 –10 mins
4.	Declarations of Interest in items on the agenda	Note	7.17 – 2 mins
5.	10 minutes allocated for Public Participation/questions (2 mins per person)	Note	7.19 – 10 mins
6.	To confirm the minutes of the meeting on the 20 th January and 3 rd March are correct.	Approve	7.29 – 3 mins
7.	Co-option to fill previously advertised Casual Vacancies	Approve	7.32 – 10 mins
8.	Clerk's Report - JF	Note	7.42 – 5 mins
9.	<p>Financial Matters:</p> <p>Parish Council – supplementary clerk's salary to reflect change to contracted hours January to March 2022 – £198.00 (net) Training – 6 hours x £10.00 = £60.00 = £ £48.00 (net) HMRC - £61.50 B&NES Play Area Repairs - £645.00 Grass Cutting - £1,920.00</p> <p>Applications for contributions from the Community Fund: Platinum Jubilee Celebrations – 5th June - £300 Tree Club - Remedial Work to the little woodland top of Green Street - £141.00</p> <p>Payments in: Climate and Nature fund raising - £177.00</p> <p>B&NES Play Park Quarterly Inspections proposed costs 2022/23 - £337.04 + £6.74 = £343.78.</p>	<p>Approve</p> <p>Note</p> <p>Discuss/Approve</p>	7.47 – 10 mins
10.	Planning: No applications to date.		
11.	Personnel Group Report – To consider whether the group should become a committee and have delegated powers and Terms of Reference – TW	Discuss/agree	7.57 – 10 mins
12.	Review of Clerk's absence/attendance policy - Proposal to adopt the policy considering any implications on Clerk's current contract/job description - FC	Discuss/agree	8.07 – 10 mins
13.	To agree minor revisions to clerk's contract - IC	Agree	8.17 – 5 mins
14.	Climate and Nature Group: Action Plan – Update TW <ul style="list-style-type: none"> Update 	Note	8.22 – 5 mins

15.	Village Hall/Recreation Ground & Play Area A) Play area repairs following inspection – update and report on repairs- JF B) Play area improvements – new equipment/removal of Social Play Area equipment – FC	Discuss/agree	8.27 – 10 mins
16.	Councillor Reports – A) Village Hall B) HELAA/JSP/Local Plan – IC C) Public Rights of Way D) School – FC E) Highways F) Church/Burial Board	Note	8.37 – 5 mins
17.	Council designated email mail boxes – Update JF	Agree costs	8.42 – 5 mins
18.	Jubilee Celebrations - Proposal for the PC to contribute £300 from the Community Fund towards the costs involved in organising the above event organised by the PC and VHMC.	Discuss/approve	8.47 – 10 mins
19.	Tree Club - Proposal for the PC to donate £141.00 for the purchase of spirals, cones, tubes and stakes from the Woodland Trust to replace damaged ones	Discuss/Approve	8.57 – 5 mins
20.	Update on clerk’s training - JF	Note	9.02 – 3 mins
21.	Bathavon Forum/Village Agents - JF	Note	9.05 – 3 mins
22.	Set dates and agree start times for future Parish Council meetings	Agree	9.08 – 5 mins
23.	Dates of next meetings: <p style="text-align: center;">23rd March 2022 – Parish Liaison 12th May 2022 – Parish Council meeting 22nd June – Bathavon Forum 13th July 2022 – Parish Liaison 20th September – Bathavon Forum 12th October 2022 – Parish Liaison</p>		